



Office of the Registrar

**GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM**

**Main Campus: Hatkhowapara, Azara, Guwahati-781017**

**Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501**

**Minutes of the 3<sup>rd</sup> Meeting of the Board of Management  
held on 30 December, 2023 (Wednesday).  
Girijananda Chowdhury University, Assam**

**Time: 11:30 a.m.**

**Venue: Conference Room, Main Academic Building, Guwahati.**

The following members were present in the meeting:

1. Prof. Kandarpa Das- Vice-Chancellor
2. Ms. Kunki Chowdhury-Member, SSA Society
3. Prof. Joydeep Baruah- External Member
4. Prof. Dipankar Saha- Registrar
5. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
6. Prof. Bhanu P. Sahu- Dean, School of Pharmaceutical Sciences, Guwahati
7. Prof. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur
8. Dr. Damiki Laloo-Head, Department of Pharmacognosy
9. Dr. Junumoni Das- Head HR and Personnel Division.
10. Ms. Namrata Kataki-Assistant Professor

Leave of absence was granted to Mr. Jasodaranjan Das, Dr. Biren Das, Mr. B N Chowdhury and Ms. Sujata Chowdhury, who could not attend the meeting due to preoccupation

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and welcomed all the Members of the Board of Management.

**Agenda: BOM.3/2023-12/01: Welcome Address and the Appraisal Report of the Vice Chancellor**

Vice Chancellor warmly welcomed all Board of Management Members, initiating the meeting. Professor Das provided an extensive overview of university activities since the last meeting in August 2023. Among the notable updates, the inaugural *Foundation Day celebration* on October 17, 2023, marked by the presence of Prof. Gautam Baruah, Director of IIIT and Former Director of IIT, stood out. Additionally, the *appointment of senior professors* as Deans for various Schools, including Prof. Bhanu P Sahu, Prof. Shantanu Chakraborty, Prof. Sunayan Bardoloi, and Prof. Hari Prasad Goenka, was announced. Dr. Vidhya Srinivasan also took charge as the *Head of the Department of Medical Laboratory Technology*.

The university saw *changes in administrative roles*, with Ms. Raisa Choudhury (Secretary to the Chancellor) appointed as *Assistant Registrar (Academics)* and Ms. Ananya Borah (Secretary to the Vice Chancellor) assigned *additional responsibility as Public Relation Officer*. Moreover, the *addition of 6 new faculty members* and the *recognition of 9 faculties as PhD supervisors* across various programs were highlighted. GCU successfully conducted *admissions for the PhD monsoon session* and appointed Dr. Sharmila Sharan as the coordinator for Ph.D. coursework.

Prof. Das also informed the Board that the New Controller of Examination, GCU will join from the 1<sup>st</sup> week of January, 2024.

A significant stride in academic collaboration was noted through Memoranda of Understanding (MOUs) signed with several institutions, both national and international, focusing on academic and research collaborations.

The MOUs signed since the last BOM meeting are:

1. GCU and The Federal State Budgetary Educational Institution of Higher Education “**Russian State University for the Humanities**” (Russian Federation, Moscow)
2. GCU and The Federal state educational institution of higher education “**Pushkin State Russian Language Institute**”
3. GCU and **BSNL Zonal Telecom Training Centre (ZTTC)**, Guwahati
4. GCU and **B. Borooah College**
5. GCU and **Rangia College**
6. GCU and **Barpeta Girls’ College**
7. GCU and **Sarupathar College, Golaghat**
8. GCU and **Swahid Peoli Phukan College, Namti**
9. GCU and **Dikhowmukh College, Sivasagar**
10. GCU and **Pandu College, Guwahati**
11. GCU and **Dispur College**

On the technological front, the university prepared 42 modules for **Enterprise Resource Planning (ERP)** software, conducting a workshop for the imminent launch of the ACADEMIA software.

Prof. Das also shared updates on university committees, such as the formation of the **Departmental Research Committee (DRC)** and the renaming of the School of Paramedical and Allied Health Sciences to the **School of Allied Health Sciences**. **Outreach initiatives**

commenced, covering various districts and schools in Assam and neighbouring states. A comprehensive placement status report was presented as well.

The internationalization efforts of the university were emphasized, highlighting the admission of the first **International Student** from Turkey and the successful hosting of a delegation from the **Royal Bhutanese Education Sector**, aimed at strengthening academic ties between India and Bhutan. Plans for an International Conference on 'Beyond Borders and Boundaries: Indigenous Cultures Now and Then' in collaboration with the Russian State University for Humanities were announced, drawing participants from national and international universities.

Preparations for '**Euphuism 2024**' are underway, showcasing various cultural and technical events for students across institutions to participate and demonstrate their talents. The upcoming edition will include a wide array of activities, from dance and singing competitions to technical contests and alumni programs, scheduled for January and February 2024.

Prof. Das also informed about the participation of GCU students in the **AIU Cultural Festival** which marks a commendable milestone for the institution. This inaugural engagement not only showcases the students' enthusiasm and commitment to cultural exchange but also reflects GCU's dedication to fostering a vibrant and inclusive academic community.

Prof. Das informed the Board that GCU has reached a significant milestone by securing approval from the Ministry of Youth Affairs for opening of new **National Service Scheme (NSS)** unit. This approval marks a pivotal moment in the university's commitment to community service and youth development.

**Resolution: BOM.3/2023-12/01:**

The Board commended the actions taken by the University and noted the deliberations with appreciation.

**Agenda BOM.3/2023-12/02: Confirmation of the Minutes of the second meeting of the Board of Management dated 30<sup>th</sup> August 2023**

The Minutes of the 2<sup>nd</sup> Meeting of the Board of Management were placed before the Board, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Board recommended for accepting the Minutes of the 2<sup>nd</sup> Meeting of the Board of Management.







The Action Taken Report of the resolution of the 1st Meeting of the Board of Management meeting dated held on 13th January, 2023 was placed before the Board. Prof. Das mentioned the status of the Certificate Courses (B.Sc. in Medical Lab Technology (BMLT) and five number of certificate programmes namely- Certificate program in Design and 3D printing, Certificate program in Welding, Certificate program in Computer Hardware and Networking, Certificate program in Embedded system and Internet of things, Certificate program in Animal Handling and Experimental Techniques were approved and launched), which were launched but could not be started due to lack of enrolments. Additionally, Prof. Das informed the Board that GCU participated in EduFest, however, the foothall of the Fest was not encouraging.

**Girlenanda Chowdhury University**

Action Taken Report on resolution of the first meeting of Board of Management held on 13<sup>th</sup> January, 2023

Agenda No. and agenda item No. II	Resolution No. and agenda item No. II	Decision/Action taken
Approval by Vice Chancellor	<b>Resolution No. II:</b> The Board of Management considered the appraisal report of the Vice Chancellor and resolved to accept it	Noted. No Action required.
Agenda Item No. II	<b>Resolution No. II:</b> The Board of Management resolved to approve the First Ordinances of the University and send to the State Government for approval and notification.	The First Ordinances of the University were already sent to Government of Assam on 27 <sup>th</sup> January, 2023.
Agenda Item No. II	<b>Resolution No. II:</b> The Board of Management resolved to approve the resolution of the meeting of the Academic Council dated 13.01.2023.	The resolutions of the 1 <sup>st</sup> Academic Council were approved by the Member of the Board of Management and the following actions were undertaken: <ul style="list-style-type: none"> <li>• PhD regulations 2023 was finalized and approved.</li> <li>• B.Sc. to Master 1st Technology (BMLT) and 5<sup>th</sup> number of certificate programmes namely: Certificate programme in Design and 3D printing, Certificate programme in Welding, Certificate programme in Computer Hardware and Networking, Certificate programme in Embedded system and Internet of things, Certificate programme in Animal Handling and Experimental Techniques were approved and launched.</li> <li>• The Curriculum and the Regulations for BMLT and Certificate programmes were approved.</li> <li>• the programme in Pharmacy, Civil engineering, Mechanical</li> </ul>

		<p>Engineering, Computer Science and Engineering (including Computers Applications), Physics, Mathematics, Chemistry and Business Administration were launched</p> <ul style="list-style-type: none"><li>• PhD experience for approval</li></ul>	
<p><b>Agenda Item No. 6</b></p> <p><b>Fin. statement of the programmes to be launched from January 2023</b></p>	<p><b>Board of Management resolved to refer the matter to the finance committee for final decision.</b></p>	<p>The detailed for structure of the various programmes to be launched from 2023 was sent to the finance committee and after approval of the Finance committee the programmes were launched successfully.</p>	
<p><b>Agenda Item No. 7</b></p> <p><b>Any other Matters</b></p>	<p>ii) The meeting discussed matter regarding introducing new programmes in Itanagar campus and agreed that possibility of offering new programmes should be explored.</p> <p>a) The meeting opened about meeting end of appropriate strategy for meeting the broad agenda of the University using various media including social media.</p>	<p>ii. a) progress</p> <p>c) The University carried out various promotional and outreach activities towards the broad range of the University using various media. The details of the activities are mentioned towards an enclosure.</p> <p>A Promotional activity:</p> <p><b>Workshop:</b> This year <i>Workshops</i> were deployed at different parts of our state as well as other North Eastern region as given below:</p>	
		<p>8)</p> <p>9)</p> <p>10)</p> <p>11)</p>	<p>Computer Science</p> <p>Physics</p> <p>Chemistry</p> <p>Business Administration</p> <p>PhD experience for approval</p>
		<p>12)</p> <p>13)</p> <p>14)</p> <p>15)</p> <p>16)</p> <p>17)</p> <p>18)</p> <p>19)</p> <p>20)</p> <p>21)</p> <p>22)</p> <p>23)</p> <p>24)</p> <p>25)</p> <p>26)</p> <p>27)</p> <p>28)</p> <p>29)</p> <p>30)</p> <p>31)</p>	<p>Engineering</p> <p>Computer Science</p> <p>Physics</p> <p>Chemistry</p> <p>Business Administration</p> <p>PhD experience for approval</p> <p>Workshop</p> <p>Outreach</p> <p>Publicity</p> <p>Conclusion</p> <p>Any other Matters</p>

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Prof. Das informed the Members of Body of the various activities undertaken by GCU to implement NEP 2020. The syllabi for the Four Year Bachelor Programme have been designed in the light of Curriculum Framework and the National Credit Framework (NCRF), of the University Grants Commission (UGC). GCU is offering a basket of Common Courses, viz., (Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses. Besides planning on offering online courses, offering Dual Degree programmes is in the pipeline and Implementation of the Credit Transfer Policy will be introduced by GCU. GCU is also going to introduce Indian Classical Language by Guest Faculty members. As per NEP 2020, and Indian Knowledge System (IKS), Indian and Foreign Languages shall be incorporated, soon. In compliance with NEP 2020, Prof. Das presented for approval of the Governing Body that New Language Courses on French and Assamese shall be started. GCU shall also allow students to write in local language as a medium of writing in examination.

**Resolution:** BOM.1/2023-08/04:

The Members of the Board resolved to approve the following:

**BOM.2/2023-08/04.1** The basket of Common Courses (Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses as well as the proposal for offering online courses have been approved

BOM.1/2023-08/04.2 The proposal for offering Dual degrees programmes has been approved.  
BOM.1/2023-08/04.3 The proposal to frame Credit Transfer Policy have been approved  
BOM.1/2023-08/04.4 Approval for setting up mechanisms to teach Indian and Foreign Languages

BOM.1/2023-08/04.5 The proposal for providing the provision to use local language/s as a medium of writing in examination has been approved.

**BOM.2/2023-08/04.6** The proposal to offer functional French Language and Assamese Language programmes, and Folk Music/Folk Culture of Assam has been approved along with the proposal to appoint Visiting Faculties for the same.

**BOM.2/2023-08/04.7** The proposal to offer Integrated Graduate and Post-graduate programmes (3+1+1) in the courses of Natural Sciences has been approved.

**Agenda** BOM.3/2023-08/09; Report on Admissions for the session 2023-2024 (UG,PG,PhD & Diploma)

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The Members of the Board resolved to approve the Action Taken Report on the Resolutions of the 1st Meeting of the Board of Management meeting.

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**(THE MANNER OF CO-OPERATION AND COLLABORATION WITH OTHER UNIVERSITIES AND INSTITUTIONS OF HIGHER EDUCATION)**

- (As per section 32 (1) of Assam Private University Act, 2007)
- (10.1) To encourage interdisciplinary collaborations in research and teaching, the university may collaborate with other Universities / reputed research institutions/organizations (AEC, ICSSR, CSIR, ICMR, etc.)
- (10.2) The university may appoint professionals/specialists and faculty members from other Universities / reputed research institutions/organizations (AEC, ICSSR, CSIR, ICMR, etc.) as adjunct faculty members.
- (10.3) The university shall also appoint reputed and experienced professionals/specialists from industries and research organizations as Professor in Practice as per UGC norms from time to time.
- (10.4) The university may collaborate with industries and bring in industry experts as adjunct faculty members/Professors in Practice having many years of industrial experience to teach its students.
- (10.5) The university may collaborate with other Universities / reputed research institutions/organizations in terms of internships for its students and student and faculty exchange programmes.
- (10.6) The university may collaborate with other Universities / reputed research institutions/organizations, on the recommendation of the Academic Council for the academic benefits of its students. The nature and manner of such collaboration may vary from time to time, which will be prescribed in the MOU with these institutions/organizations. All other details of regulations leading to co-operation and collaboration with other Universities / reputed research institutions/organizations shall be described in subsequent ordinances and regulations.

**ORDINANCE 17:**

**(ALL OTHER MATTERS WHICH BY THIS ACT OR STATUTES MADE THEREUNDER ARE REQUIRED TO BE PROVIDED BY THE ORDINANCE)**  
(As per section 32 (1)(a) of Assam Private University Act, 2007)

- 11.1. Any matter, which has not been made in the Act or the First Statute, and may be so required shall be provided in the subsequent ordinances and regulations.

**Agenda No. 3: Approval of Resolutions adopted by the Academic Council**

The meeting of the interim Academic Council was held on 13-01-2023 and adopted the resolutions regarding the following agenda academic matters:

- Adoption of PhD Regulations
- Finalisation of the Programme to be launched from January, 2023
- Curriculum and Regulations of the programmes to be launched from January, 2023
- Approval of the PhD Supervisors

The minutes of the meeting of the Academic Council was placed before the Board of Management for perusal and approval.

19/1/2023

**Agenda No. 4: Launching of the programmes to be launched from January, 2023**

The draft curriculum and Regulations of the programmes to be launched were placed before the Council by the Academic Coordinator for discussion and consideration.

**Resolution: AC/2023/01/04:** After detailed discussions, the Council resolved to approve the proposed syllabi and Regulations for the following programmes to be launched from January, 2023 (Annexure R, III, IV, V, VI & VII)

- BSc in Medical Lab Technology (BMLT) as per NEP 2020
- Certificate program in Design and 3D Printing
- Certificate program in Welding
- Certificate program in computer hardware and networking
- Certificate program in embedded system and internet of things
- Certificate program in Animal husbandry and Experimental Techniques

The Council further resolved to recommend the above along with the proposed fee structure to the Board of Management for consideration and approval.

**Agenda No. 5: Launching of the PhD Program under various Schools/Departments from January 2023**

Academic Coordinator placed before the Council proposals for launching of PhD in various disciplines under GCU for consideration and approval. These programmes were already on offer in GMIT and GIPS under Assam Science and Technology University.

PhD programmes in Pharmacy, Civil Engineering, Mechanical Engineering, Electrical Engineering, Electronics and Communication Engineering, Computer Science and Engineering (including Computer Applications), Physics, Mathematics, Chemistry, Business Administration, **Resolution: AC/2023/01/05:** After detailed discussions, the Council resolved to approve the proposed PhD programmes to be launched from January, 2023. The Council further resolved to recommend the above along with the proposed fee structure to the Board of Management for consideration and approval.

**Agenda No. 6: Approval of the PhD Supervisors**

Academic Coordinator placed before the Council a list of proposed PhD supervisors in various disciplines under GCU for consideration and approval of the Academic Council. Many of the proposed PhD supervisors under GCU were already recognized by ASTU and other universities.



Minutes of the 1<sup>st</sup> Meeting of the Interim Academic Council, Girijananda Chowdhury University, Assam (AC/2023/01) held on 13-01-2023 at 11:00 A.M. at the Conference Room, GMIT Building, Guwahati.

The following members were present at the meeting:

- |  |                          |
|--|--------------------------|
| 1. Prof. Aditi K. Durgam (Special Invited) | 13. Dr. Dipankar Saha    |
| 2. Prof. Kandaswamy Das                    | 14. Dr. Damini Laksh     |
| 3. Mr. Jyotsnadas Das                      | 15. Dr. Bhram P. Saini   |
| 4. Mr. Kanti Choudhury                     | 16. Dr. Manish Gupta     |
| 5. Dr. Thakur Nishu                        | 17. Dr. Manjira Deb      |
| 6. Dr. P. Mahalingam                       | 18. Dr. Anandika Bora    |
| 7. Prof. R.N. Sarma                        | 19. Dr. Sandya Banerjee  |
| 8. Prof. Dipy K. Sarma                     | 20. Dr. Debarshi Mallick |
| 9. Dr. K. Gokul                            | 21. Dr. Apurva Datta     |
| 10. Dr. M. R. Singh                        | 22. Dr. Kajal Datta      |
| 11. Dr. Th. Shanta Kumar                   | 23. Mr. Koushik Jaiswal  |
| 12. Dr. Abhishek Kumar                     | 24. Mr. Anand Kumar      |

As the visitor, the Vice-Chancellor welcomed all the members of the interim Academic Council. Then, the Academic Council took up the items in the agenda.

**Agenda No. 1: Approval by the Vice-Chancellor**

The Vice-Chancellor apprised all the members of the Academic Council about the activities that took place during the last two months since the University was formally launched. The following activities and action items were reported for kind approval of the members. The Vice-Chancellor informed that through the meetings of the Academic Council usually take place once every semester, ideally, there might be more meetings, as the University is going through a transition period.

The academic activities of the University started after the inauguration of the First Statue of the University on 12-12-2022. The interim Academic Council has been constituted to discharge the statutory responsibility of the Academic Council till it is formed after the First Statue is approved and notified by the Govt. of Assam.

20/1/2023

The university has already applied to ASTU for NOC and de-accreditation of GMIT, Guwahati and GIPS (Guwahati & Tezpur) w.e.f. 2023-2024.

The University has obtained membership of the Association of Indian Universities (AIU) w.e.f. 13<sup>th</sup> November, 2022 and all necessary formalities have been observed in this regard.

As per decision of the meeting of the Governing body, special Self appraisal reports have been collected from all faculty members of the GMIT (Guwahati) and GIPS (Guwahati & Tezpur) to take a decision regarding incorporation of the faculty as Girijananda Chowdhury University. Applications for promotion (under CAS, UGC/ARTE) of the faculty members for placing them in higher grade under GCU have also been invited and they are being processed.

Preparations for launching of the PhD programme in January, 2023 are almost done and it has been placed in the agenda today. Applications for PhD Supervisors were invited. These will be placed before the Council for approval.

GMIT and GIPS faculty members were engaged in various University activities and during this period the following appointments were done in order to carry out various responsibilities:

- Dean (Students' Affairs)
- Coordinator Assistant Coordinator, Academic Coordination Cell
- Chairman, Disciplinary Board
- Chairperson, Internal Complaints Committee
- Chairman, Welfare Committee
- Coordinator, UGC Cell
- Chairman, Anti-Ragging Committee
- Director, Anti Director IQAC
- Chairman, University Student Grievance Redressal Committee

An Academic Coordination Cell has been formed to coordinate with the academic departments for development of programmes to be launched and other academic works during the transition period.

Admission Committee for planning and execution of the admissions for the session 2023-2024 has already been formed and it has already started functioning. Faculty members have so far visited around 100 schools and colleges as a part of admission promotion. Target is to visit more schools/colleges by June/July.

The University shall participate in the Platinum Jubilee celebration of Netaji Subodh Chandra Ray (Higher Secondary School) Guwahati during 21-23 January 2023 as a part of pre-institutional activity.

Preparation for launching of new programmes in Humanities, Social Sciences, Life Sciences etc. are going on. It would be placed before the Academic Council for approval. We are also planning to organize a Workshop to prepare a roadmap for Humanities & Social Sciences in line with the NEP 2020.

21/1/2023

The NBA accreditation team visited the GMIT and GMIT and we are yet to receive the final results about accreditation.

The curriculum for BSc in MLT is ready and it would be placed before the Academic Council today.

The process of development of undergraduate curriculum in Engineering and Management are in progress. This is done in tune with the NEP 2020 and UGC undergraduate framework 2022. The Undergraduate Regulations for the University as per NEP 2020 will be ready soon.

**Resolution: AC/2023/01/06:** The Council noted the appraisal report of the Vice-Chancellor and resolved to accept it.

**Agenda No. 2: Approval of the PhD Regulations including research work structure**

The draft PhD Regulations prepared by the Academic Coordination Cell on the basis of latest UGC Regulations 2022 for PhD were placed before the Council.

Members discussed the Regulations and suggested various modifications and observations.

**Resolution: AC/2023/01/07:** After detailed discussion, the Academic Council resolved to approve the Girijananda Chowdhury University, Assam PhD Regulations 2023 and recommended to the Board of Management for consideration and approval. (Annexure I)

**Agenda No. 3: Approval of the programmes to be launched from January, 2023**

Academic Coordinator placed before the Council proposals for launching various programmes to be launched from January, 2023 from various Academic Departments for consideration and approval.

**Resolution: AC/2023/01/08:** After detailed discussions, the Council resolved to approve the following degree and certificate programmes to be launched from January, 2023

- BSc in Medical Lab Technology (BMLT) as per NEP 2020
  - Certificate program in Design and 3D Printing
  - Certificate program in Welding
  - Certificate program in computer hardware and networking
  - Certificate program in embedded system and internet of things
  - Certificate program in Animal husbandry and Experimental Techniques
- The Council further resolved to recommend the above along with the proposed fee structure to the Board of Management for consideration and approval.

22/1/2023

16.	Dr. Anu Mitu Kalita	Associate Professor	Pharmaceutical Chemistry
17.	Dr. Rajesh Choudhury	Associate Professor	Pharmaceutical Chemistry
18.	Dr. Sauri Redha Chouda Das	Associate Professor	Pharmaceutical Chemistry
19.	Dr. Shresh Sengupta Raju	Assistant Professor	Pharmaceutical Chemistry
20.	Dr. Anupam Sarma	Assistant Professor	Pharmaceutical Chemistry
21.	Dr. Apurva Datta	Assistant Professor & HOD (IC)	Physics
22.	Dr. Lijo George	Associate Professor	Physics
23.	Dr. Kajal Datta	Assistant Professor & HOD (Inorganic)	Chemistry
24.	Dr. Swarnali Prasad	Assistant Professor	Chemistry
25.	Dr. Madhushree Mahanta	Assistant Professor	Mathematics
26.	Dr. Priyanka Priya Baruah	Assistant Professor & Co-ordinator of Examinations	Mathematics
27.	Dr. Mohan Sarma	Associate Professor	Mathematics
28.	Dr. Manjira Deb	Associate Professor	Business Administration
29.	Dr. Sampurna Bhattacharya	Associate Professor	Business Administration

The meeting ended with a Vote of thanks to the Chair.

Sd/-  
Registrar  
Member Secretary

Sd/-  
Vice-Chancellor  
Chairman

**Resolution: BOM/2023/01/03:** After deliberations, the Board of Management resolved to approve the Processing of the meeting of the Academic Council dated 13-1-2023.

**Agenda No. 4:** Fee structure of the programmes to be launched from January, 2023  
Vice-Chancellor requested Dr. Damini Laksh, Academic Coordinator and member, BOM to place before the Board of Management, the proposed fee structure of the programmes to be launched from January, 2023.

**Resolution: BOM/2023/01/04:** After detailed discussions, the Board resolved to refer the matter to the Finance Committee for a final decision.

23/1/2023

**Resolution: BOM/2/2023-02/02:**

The Members resolved to approve the Minutes of the 1<sup>st</sup> Meeting of the Board of Management

Professor Das placed the status of the admissions into the various programmes for the academic year 2023-24. (Report enclosed below)

# **GURU NANAK CHOWDHURY UNIVERSITY, ASSAM** Status of admission in the session 2023-24 as on 29-08-2023

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
1	B.Pharm (both campus)			63
	Guwahati Campus	66	62	38
	Tezpur Campus	60	38	100
	Total	126	100	138
2	B.Pharm (both campus)			100
	Guwahati Campus	114	101	54
	Tezpur Campus	66	58	154
	Total	180	159	208
3	B.Pharm (Lateral) (both)			10
	Guwahati Campus	15	10	1
	Tezpur Campus	4	13	1
	Total	19	23	2
4	B.Pharm (Practice)			50
	B.Tech	77	64	30
	CSE	27	27	2
	CE	20	8	9
5	ME	12	9	7
	EE	30	17	15
	ECE	10	17	154
	Total	176	125	154

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
6	B.Tech (lateral)			7
	CSE	17	10	10
	EE	15	10	10
	EE	10	10	10
7	BBA	25	25	25
	B.A	25	25	25
	B.A	25	25	25
	Physics	25	25	25
8	Chemistry	25	25	25
	Mathematics	25	25	25
	Statistics	25	25	25
	Business	25	25	25
9	Economics	25	25	25
	Psychology	25	25	25
	Total	25	25	25
	Pharmaceuticals	25	25	25
10	Pharmaceuticals (Lateral)	25	25	25
	Pharmaceuticals	25	25	25
	Pharmaceuticals	25	25	25
	Pharmaceuticals	25	25	25

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Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
11	B.Tech			2
	CSE	2	2	2
	EE	2	2	2
	EE	2	2	2
12	Total	12	12	12
	BBA	12	12	12
	B.A	12	12	12
	B.A	12	12	12
13	Psychology	2	2	2
	English	2	2	2
	Political Science	2	2	2
	Economics	2	2	2
14	History	2	2	2
	Total	12	12	12
	BBA	12	12	12
	B.A	12	12	12
	B.A	12	12	12
15	Psychology	2	2	2
	English	2	2	2
	Political Science	2	2	2
	Economics	2	2	2
16	History	2	2	2
	Total	12	12	12
	BBA	12	12	12
	B.A	12	12	12
	B.A	12	12	12
17	Psychology	2	2	2
	English	2	2	2
	Political Science	2	2	2
	Economics	2	2	2
18	History	2	2	2
	Total	12	12	12
	BBA	12	12	12
	B.A	12	12	12
	B.A	12	12	12
19	Psychology	2	2	2
	English	2	2	2
	Political Science	2	2	2
	Economics	2	2	2
20	History	2	2	2
	Total	12	12	12
	BBA	12	12	12
	B.A	12	12	12
	B.A	12	12	12
21	Psychology	2	2	2
	English	2	2	2
	Political Science	2	2	2
	Economics	2	2	2
22	History	2	2	2
	Total	12	12	12
	BBA	12	12	12
	B.A	12	12	12
	B.A	12	12	12
23	Psychology	2	2	2
	English	2	2	2
	Political Science	2	2	2
	Economics	2	2	2
24	History	2	2	2
	Total	12	12	12
	BBA	12	12	12
	B.A	12	12	12
	B.A	12	12	12

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
25	B.Tech			2
	CSE	2	2	2
	EE	2	2	2
	EE	2	2	2
26	Total	12	12	12
	BBA	12	12	12
	B.A	12	12	12
	B.A	12	12	12
27	Psychology	2	2	2
	English	2	2	2
	Political Science	2	2	2
	Economics	2	2	2
28	History	2	2	2
	Total	12	12	12
	BBA	12	12	12
	B.A	12	12	12
	B.A	12	12	12
29	Psychology	2	2	2
	English	2	2	2
	Political Science	2	2	2
	Economics	2	2	2
30	History	2	2	2
	Total	12	12	12
	BBA	12	12	12
	B.A	12	12	12
	B.A	12	12	12

Total UG Provisional Admission-766  
Total UG Confirmed Admission (after withdraw)-607  
Total PG Provisional Admission-181  
Total PG Confirmed Admission (after withdraw)-118

The Members took note of the status and expressed optimism for more admissions in the coming days. Strategies to enroll more students included appointment of Senior Faculty Members who are active researchers.

The members took note of the report.

**Resolution: BOM.2/2023-08/05:**

The Members of the Board noted the actions taken with appreciation.

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**Agenda BOM.2/2023-08/06:** Ratification of the Resolutions of the Academic Council meeting held on 17/07/2023

The minutes of the third meeting of the Academic Council, held on 17th July was placed for ratification of the Council.

The Members discussed the minutes of the third meeting of the Academic Council and resolved to recommend the ratification of the approved minutes.

**Resolution: BOM.2/2023-08/06:**

Resolved to ratify the approved minutes of the third meeting of the Academic Council, held on 17th July, 2023.

**Agenda BOM.2/2023-08/07:** Any other matter.

The following points were put up before the Board:

**BOM.2/2023-08/07.1: Honorarium for Adjunct/Visiting Faculty (both National and International)**

The following amount for remuneration of Adjunct/Visiting Faculty (both National and International) was proposed as follows by Prof. Das:

Guest Faculty/Professor -Remuneration Rs. 1500 + Rs. 1000 (conveyance fee) = Rs. 2500

Associate/Assistant Professor-Remuneration Rs. 1000 + Rs. 1000(conveyance fee) = Rs. 2000

The Members discussed the remuneration amount and recommended to approve the amount.

**Resolution BOM.2/2023-08/07.1**

Resolved to approve Honorarium for Adjunct/Visiting Faculty (both National and International), as mentioned above.

**BOM.2/2023-08/07.2: University Anthem**

Prof. Das proposed that a University Anthem to be made before October, 2023, apart from the already existing University song. Additionally a Flag of the University will have to be designed. The Members suggested that the design be made by students as part of a competition to be conducted amongst them to design the GCU flag. A monitoring committee comprising selected faculty members will oversee the project. Additionally, prize money to be given to the winner/s.

**Resolution BOM.2/2023-08/07.2.1:** Resolved to approve the acceptance of the GIMT Anthem as the University Anthem

**Resolution BOM.2/2023-08/07.2.2:** Resolved to approve the conducting of a competition amongst students to design the University Flag of GCU.

**BOM.2/2023-08/07.3: Guest Faculty remuneration and Terms and conditions**

The following amount for remuneration of Guest Faculty was proposed as follows by Prof. Das:

Guest Faculty/Professor -Remuneration Rs. 1500 + Rs. 1000 (conveyance fee) = Rs. 2500

Associate/Assistant Professor-Remuneration Rs. 1000 + Rs. 1000(conveyance fee) =Rs. 2000

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The Members discussed the remuneration amount and recommended to approve the amount.

**Resolution BOM.2/2023-08/07.3:**

Resolved to approve the remuneration amount for Guest faculty and decided to draft terms and conditions, for the same.

**BOM.2/2023-08/07.4: B.Tech. for Working professionals in AICTE approved Institutions & Fee Structure**

Prof. Das informed the Hon'ble Members of the Board that as per AICTE circular, a B.Tech. Degree for Working Professionals may be introduced in AICTE approved institutions. Hence, GCU is all set to offer a B.Tech. Degree in Mechanical Engineering for Working Professionals

The Members noted the actions taken with appreciation and resolved to approve the B.Tech. Degree for Working Professionals.

**Resolution BOM.2/2023-08/07.4:**

Resolved to approve the conducting of an Online Webinar on B. Tech. for working professionals to be convened by the Dean, School of Engineering and Technology and concerned faculty member/s.

**BOM.2/2023-08/07.5: Next year plan**

Prof. Das presented a proposal for the next year. The following actions were a part of the plan to be implemented within the next year:

- Prepare Strategies to enrol more students next year.
- Focus on getting for admissions Humanities and Social Science, Commerce, Natural Science courses
- Preparation for implementation of new program
- Plan on offering 5year integrated course(3+1+1)
- Introduction of Physiotherapy course
- Setting up of Lab
- Introduction of Certificate course in Psychology
- Introduction of Governance & Public Policy Course
- Ph.D. in MLT to be introduced
- Introduction of MBA specialisations

The members noted the plan with appreciation.

**Resolution BOM.2/2023-08/07.5:**

The members of the board resolved to approve the following actions as a part of the plan to be implemented within the next year:

- Prepare Strategies to enrol more students next year.
- Focus on getting for admissions Humanities and Social Science, Commerce, Natural Science courses
- Preparation for implementation of new program/s
- Plan on offering 5year integrated course(3+1+1)
- Introduction of Physiotherapy course
- Setting up of Lab/s
- Introduction of Certificate course in Psychology

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- Introduction of Governance & Public Policy Course
- Ph.D. in MLT to be introduced
- Introduction of MBA specialisations.

**BOM.2/2023-08/07.6: NBA for CE and CSE**

Prof. Das informed the Hon'ble Members of the Board that currently B.Pharm and B.Tech (ME) are NBA accredited. GCU is in preparation for 3 more programs to apply for NBA accreditation. The Members appreciated the plan to apply for NBA accreditation.

**Resolution BOM.2/2023-08/07.6:**

Resolved to approve the process for 3 more programs to apply for NBA accreditation.

**BOM.2/2023-08/07.7:** As advised by the Members, Principal, School of Pharmaceutical Sciences, Tezpur Campus shall be added as an Invitee of the Board of Management.

**Resolution BOM.2/2023-08/07.7:**

Resolved to approve that the Principal, School of Pharmaceutical Sciences, Tezpur Campus shall be added as an Invitee of the Board of Management.

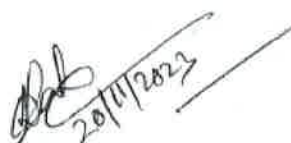
**BOM.2/2023-08/07.7:** As advised by the Members, Dean, Academics, GCU, shall also be added as a permanent Invitee of the Board of Management.

**Resolution BOM.2/2023-08/07.8:**

Resolved to approve that the Dean, Academics, GCU, shall also be added as a permanent Invitee of the Board of Management.

*The next meeting of the Board of Management will be conducted in November 2023.*

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.



**Registrar  
Member Secretary**



**Vice-Chancellor  
Chairman**

**Resolution: BOM.3/2023-12/02:**

The Members resolved to approve the Minutes of the 2nd Meeting of the Board of Management.



**Agenda BOM.3/2023-12/03: Proposal for acceptance of the Action Taken Report on the Resolutions of the last Board of Management meeting held on 30<sup>th</sup> August, 2023**

The Action Taken Report of the resolution of the 2<sup>nd</sup> Meeting of the Board of Management meeting dated held on 30<sup>th</sup> August, 2023 was placed before the Board. The members discussed the report and noted the actions taken with appreciation.



**GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM**

**Action Taken Report on the resolutions of the Second Meeting of the Board of Management held on 30<sup>th</sup> August, 2023**

<b>Agenda No.</b>	<b>Resolution No. and remarks</b>	<b>Decision/Action taken</b>
<b>Agenda-BOM.2/2023-08/01</b>  Welcome Address and the Appraisal by the Vice-Chancellor	<b>Resolution BOM.2/2023-08/01</b>  The Board of Management considered the appraisal report of the Vice Chancellor and resolved to accept it.	Noted. No action required.
<b>Agenda-BOM.2/2023-08/02</b>  Confirmation of the Minutes of the Board of Management meeting dated 13 <sup>th</sup> January, 2023	<b>Resolution BOM.2/2023-08/02</b>  The Board resolved to approve the Minutes of the 1 <sup>st</sup> Meeting of the Board of Management dated 13 <sup>th</sup> January, 2023	No action required.
<b>Agenda-BOM.2/2023-08/03</b>  Action taken report on the Resolutions of the last Board of Management meeting dated 13 <sup>th</sup> January, 2023	<b>Resolution BOM.2/2023-08/03</b>  The Board resolved to approve the Action Taken Report on the Resolutions of the last meeting of the Board of Management held on 13 <sup>th</sup> January, 2023	No action required



**GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM**

<b>Agenda-BOM.2/2023-08/04</b>  Report on implementation of NEP 2020	<b>Resolution BOM.2/2023-08/04</b>  The Board resolved to approve the following:  <b>BOM.2/2023-08/04.1</b> The basket of Common Courses (Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses as well as the proposal for offering online courses have been approved.  <b>BOM.2/2023-08/04.2</b> The proposal for offering Dual degrees programmes has been approved.  <b>BOM.2/2023-08/04.3</b> The proposals to frame Credit Transfer Policy have been approved.  <b>BOM.2/2023-08/04.4</b> Approval for setting up mechanisms to teach Indian and Foreign Languages  <b>BOM.2/2023-08/04.5</b> The proposal for providing the provision to use local language/s as a medium of writing in	<b>BOM.2/2023-08/04.1 –</b> MDC, SEC, VAC, AEC and Vocational Courses are already on offer. Additionally, new courses will be added-on in the next session.  <b>BOM.2/2023-08/04.2</b> In process  <b>BOM.2/2023-08/04.3</b> In process  <b>BOM.2/2023-08/04.4</b> As part of the mechanism, foreign language courses in Japanese and French has been offered. Russian language will be offered from the next session. Following the NEP-2020's Indian Knowledge System (IKS), functional Assamese has been offered and functional Hindi will be offered from next session.  <b>BOM.2/2023-08/04.5</b> In process
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**GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM**

	examination has been approved.  <b>BOM.2/2023-08/04.6</b> The proposal to offer functional <b>French Language and Assamese Language programmes, and Folk Music/Folk Culture of Assam</b> has been approved along with the proposal to appoint Visiting Faculties for the same.  <b>BOM.2/2023-08/04.7</b> The proposal to offer Integrated Graduate and Post-graduate programmes (3+1+1) in the courses of Natural Sciences has been approved.	<b>BOM.2/2023-08/04.6</b> New faculties for French Language and Assamese Language programmes, and Folk Music/Folk Culture of Assam has been already appointed. The courses are already on offer.  <b>BOM.2/2023-08/04.7</b> Being implemented
<b>Agenda-BOM.2/2023-08/05</b>  Report on Admissions for the session 2023-2024 (UG, PG, PhD & Diploma)	<b>Resolution BOM.2/2023-08/05</b>  The Board noted the actions taken with appreciation.	No action required.
<b>Agenda-BOM.2/2023-08/06</b>  Ratification of the Resolutions of the Academic council meeting held on 17/07/2023	<b>Resolution BOM.2/2023-08/06</b>  The Board resolved to ratify the Minutes of the 3 <sup>rd</sup> Meeting Academic council meeting held on 17/07/2023	No action required



**GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM**

<p><b>Agenda-BOM.2/2023-08/07</b></p> <p>Any other matter</p> <p><b>BOM.2/2023-08/07.1:</b> Honorarium for Adjunct/Visiting Faculty (both National and International)</p> <p><b>BOM.2/2023-08/07.2:</b> University Anthem</p> <p><b>BOM.2/2023-08/07.3:</b> Guest Faculty remuneration and Terms and conditions</p> <p><b>BOM.2/2023-08/07.4:</b> B.Tech. for Working professionals in AICTE approved institutions &amp; Fee</p>	<p><b>Resolution BOM.2/2023-08/07</b></p> <p><b>Resolution BOM.2/2023-08/07.1-</b> Resolved to approve Honorarium for Adjunct/Visiting Faculty (both National and International).</p> <p><b>Resolution BOM.2/2023-08/07.2.1</b> Resolved to approve the acceptance of GIMT Anthem as University Anthem.</p> <p><b>Resolution BOM.2/2023-08/07.2.2:</b> Resolved to approve the conducting of a competition amongst students to design the University Flag of GCU.</p> <p><b>Resolution BOM.2/2023-08/07.3:</b> Guest Faculty remuneration and Terms and conditions</p> <p><b>Resolution BOM.2/2023-08/07.4:</b> Resolved to approve the conducting of an Online Webinar on B. Tech. for working professionals to be convened by the Dean, School of</p>	<p><b>Resolution BOM.2/2023-08/07.1-</b> Adjunct or Visiting Faculty/Professor - Remuneration Rs. 1500 + Rs. 1000 (conveyance fee) = <b>Rs. 2500 and for Associate/Assistant Professor-Remuneration Rs. 1000 + Rs. 1000(conveyance fee) = Rs. 2000</b> has been fixed.</p> <p><b>Resolution BOM.2/2023-08/07.2.1-GIMT</b> Anthem accepted as University Anthem.</p> <p><b>Resolution BOM.2/2023-08/07.2.2-University</b> Flag of GCU already designed and hoisted during the first Foundation Day of the University.</p> <p><b>Resolution BOM.2/2023-08/07.3-</b> Guest Faculty/Professor -Remuneration Rs. 1500 + Rs. 1000 (conveyance fee) = Rs. 2500 and for Associate/Assistant Professor-Remuneration Rs. 1000 + Rs. 1000(conveyance fee) = Rs. 2000 has been fixed. Drafting of Terms and conditions for guest faculty are in progress.</p> <p><b>Resolution BOM.2/2023-08/07.4:</b> Advertisement for B.Tech. Mechanical Engineering for working was released. Online Webinar on was also</p>
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**GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM**

<p><b>Structure</b></p> <p><b>BOM.2/2023-08/07.5:</b> Next year plan</p> <p><b>BOM.2/2023-08/07.6:</b> NBA for CE and CSE</p> <p><b>BOM.2/2023-08/07.7:</b> Principal GIPS Tezpur to be added as special invitee in next BOM meeting</p>	<p>Engineering and Technology and concerned faculty members.</p> <p><b>ResolutionBOM.2/2023-08/07.5:</b> a)Prepare Strategies to enrol more students next year. b)Focus on getting for admissions Humanities and Social Science, Commerce, Natural Science courses c)Preparation for implementation of new program/s d)Plan on offering 5 year integrated course(3+1+1) e)Introduction of Physiotherapy course f)Setting up of Lab/s g)Introduction of Certificate course in Psychology h)Introduction of Governance &amp; Public Policy Course i)Ph.D. in MLT to be introduced j)Introduction of MBA specialisations.</p> <p><b>Resolution BOM.2/2023-08/07.6:</b> Resolved to approve the process for 3 more courses to apply for NBA accreditation.</p> <p><b>Resolution BOM.2/2023-08/07.7-</b> Resolved to approve that the Principal, School of Pharmaceutical Sciences, Tezpur Campus shall be added as a permanent Invitee of the Board of</p>	<p>conducted on 3<sup>rd</sup> September. Total 5 numbers of applications received from the eligible candidates out of which 2 candidates have taken the admission, so far.</p> <p><b>Resolution BOM.2/2023-08/07.5:</b></p> <p>Work in progress</p> <p><b>ResolutionBOM.2/2023-08/07.6:</b> Work in Progress</p> <p><b>ResolutionBOM.2/2023-08/07.7-</b> Noted and implemented.</p>
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**GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM**

<p><b>BOM.2/2023-08/07.8:</b> Dean Academic Tezpur to be added as special invitee in next BOM meeting</p>	<p><b>Resolution BOM.2/2023-08/07.8-</b> Resolved to approve that the Dean, Academics, GCU, shall also be added as a permanent Invitee of the Board of Management.</p>	<p><b>Resolution BOM.2/2023-08/07.8-</b> Noted</p>
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**Resolution: BOM.3/2023-12/03:**

The Members of the Board resolved to approve the Action Taken Report on the Resolutions of the 2<sup>nd</sup> Meeting of the Board of Management meeting.

**Agenda BOM.3/2023-12/04: Introduction of new programmes** for the session 2024-2025, placed for discussions and approval.

In alignment with the guidelines stipulated in the AICTE Approval Process Handbook (APH) 2024-2027, the concerned departments of Engineering and Technology, Management, and Computer Application programs of Girijananda Chowdhury University, Assam have come to the resolution to apply for the following new courses/changes in the existing courses for AICTE approval for AY 2024-2025.

**1. New Courses for Working Professionals:**

SI No	Course Name	Level	Proposed Intake	Eligibility
1	MBA	PG	15	As per AICTE Nrms
2	MTech (CSE)	PG	15	
3	M.Tech (CE)	PG	15	
4	B.Tech (EE)	UG	15	
5	B.Tech (CSE)	UG	15	
6	B.Tech (ECE)	UG	-	
7	B.Tech (CE)	UG	15	
8	B. Tech ( ME) - Existing	UG	15	

**2. Starting Multidisciplinary Courses in Engineering and Technology**

SI No	Course Name	Level	Duration	Intake	Departments
1	M. Tech in Electric Vehicle Technology	PG	2 Years	18	EE+ME+ CSE
2	M. Tech in Artificial Intelligence and Machine Learning	PG	2 Years	18	CSE+ECE

**3. Starting Post Graduate Certificate Course (1 year)**

SI No	Course Name	Level	Duration	Intake	Departments
1	Post Graduate Certificate in Artificial Intelligence and Data Science	PG	1 year	18	CSE+ EE

**4. Change in Name of Course**

Department/ Program	New Name	Old Name
ECE (M.Tech)	M. Tech in VLSI Design and Embedded System	M. Tech in Electronics and Communication Engineering

## 5. Changes in Intake capacity of existing courses

Programs	Level	Course Name	Intake (2023-24)	Proposed Intake (2024-25)
Engineering and Technology	UG	B.Tech in Civil Engineering	60	60
	UG	B.Tech in Computer Science & Engineering	60	90
	UG	B.Tech in Electrical Engineering	30	30
	UG	B.Tech in Electronics and Communications Engineering	30	30
	UG	B.Tech in Mechanical Engineering	60	30
Engineering and Technology	UG	B.Tech in Mechanical Engineering (Working Professionals)	30	15/30
Engineering and Technology	PG	M.Tech in Computer Science & Engineering	18	18
	PG	M.Tech in Electronics and Communications Engineering	9	9
	PG	M.Tech in Thermal and Fluid Engineering	9	9
	PG	M.Tech in Civil (Structural Engineering)	18	18
Management	PG	MASTERS OF BUSINESS ADMINISTRATION	60	60
Computer Applications	PG	MASTERS OIN COMPUTER APPLICATIONS	30	60

## 6. Integrated courses (3 years/4 Years) with multiple entry multiple exits provision given in NEP-2020

Program	Course	Intake
Computer Application	BCA/ Integrated MCA (3/4 years)	60
Management	BBA/Integrated MBA (3/4 years)	60

Additionally, a proposal to introduce a spectrum of new programmes like BA/MA in Education, B.Ed., BPT, MPT, LLM, PhD in History, Assamese, Education; Diploma and Degree in Mass Communication and 5 year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research was placed before the Council. Moreover, it was also proposed that the Five Year integrated program shall be of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. The proposals were placed for consideration.

Proposal to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and an Advance Programme for Radiology was placed before the Board. Furthermore, the institution intends to offer

diverse dual-degree programs such as 5-year B.Tech-MBA, B.Pharm-MBA, BBA-B.Com, BCA-BBA, and BCA-BA, featuring credit transfer flexibility and multiple entry and exit points to enhance educational versatility and cater to diverse student aspirations.

The members discussed the matter and noted the actions taken with appreciation.

**Resolution BOM.3/2023-12/04:**

The Members of the Board resolved to approve the new programmes subject to the requirement of Regulatory Bodies.

**Agenda BOM.3/2023-12/05: Revision of fee structure.**

Professor Das proposed a **revised fee structure for the various programmes of Girijananda Chowdhury University (GCU), Assam.**

The proposed revision of fee (tuition fee) for the Academic Session 2024-25 is placed below for information and necessary discussion of the Board:

Sl No	Name of the Programme	Existing tuition fee per semester for the session 2023-24	Proposed Tuition fee per semester for the session 2024-25	Remarks
1	BCA	15000	21500	+ 6500
2	BBA	12000	21500	+9500
3	B.A/ BSW/ B.Com	30000	21500	-8500
4	B.Sc	35000	26000	-9000
5	M.A/ MSW/ M.Com	30000	23000	-7000
6	M.Sc	35000	28000	-7000

The Members took note of the revised fee structure.

**Resolution: BOM.3/2023-12/05:**

The Members of the Board resolved to approve the revised fee structure.



**Agenda BOM.3/2023-12/06: Increment Policies and Procedures.**

(Adoption of Policies recommended by SSA Society)

A proposal Adoption of Increment Policies and Procedures as recommended by SSA Society is placed by Prof. Das, for information of the Board and necessary discussion.



**GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM**

**Annual Salary Increment and Review Process**

In order to smoothen the process of awarding annual increments to the teaching and non-teaching staff of the University, the Srimanta Shankar Academy Society approved the following mechanism.

**1. Increment to Faculty**

- The annual salary increments for faculty members will be based on their respective performance indicator points as follows:

Performance Indicators Points	Increment % age
5	3%
4	2.5%
3	2%
2	Not eligible for increment

**Faculty members will only become eligible for annual increments after completing 1 (one) year since the Date of Joining. Therefore, faculty members who have not completed 1 (one) year will not be eligible for the said annual increment.**

- The annual salary increments for faculty members will be reviewed in the following process:
  - Faculty performance will be assessed based on three factors
    - SAR
    - Student feedback
    - Peer Review
  - The HR Office shall collect the student feedback and peer reviews.
  - An Assessment panel comprising of the following members shall be constituted to conduct Assessment of faculty members based on their SAR(Self Assessment Report)
    - 1) President, SSA Society member
    - 2) Any other SSA Society member
    - 3) Vice Chancellor
    - 4) Registrar
    - 5) Dean Academics(when appointed)

6) The Dean/HOD of the respective School/Department

iv) Based on the Assessment scores, student feedback scores and peer review the HR Office will make a cumulative report and mark average performance indicator score(in the range of 0-5)

v) The HR Office will then forward the cumulative report to the Review Committee for final review and assessment.

The review committee (For Faculty) shall be constituted of the following members:

- 1) SSA Society members(minimum 2 members)
- 2) The Vice Chancellor
- 3) Registrar
- 4) Dean Academics (when appointed)
- 5) HR & Personnel Manager

vi) After the Review Committee does its final assessment and review the final increment proposal will be forwarded to the Secretary, SSA Society and Treasurer, SSA Society.

**The HR department will develop and provide the scoring system for the cumulative report to the society before January 2024.**

**The review process for the annual salary increments shall commence from the month of January.**

**2. Increment to Administrative Staff, Laboratory/Workshop Instructor and other non-teaching staff**

- The annual salary increments for administrative Staff and Laboratory/Workshop Instructor will be based on their respective performance indicator points as follows:

Performance Indicators Points	Increment % age
5	3%
4	2.5%
3	2%
2	Not eligible for increment

**Staff members will only become eligible for annual increments after completing 1 (one) year since the Date of Joining. Therefore, faculty members who have not completed 1 (one) year will not be eligible for the said annual increment.**

- The annual salary increments for administrative staff , Laboratory /Workshop Instructors and other non-teaching staff will be reviewed in the following process:
  - i. Two separate Review Committee will be constituted which will review and assess the performance of the administrative staff, Laboratory/Workshop Instructors based on key performance indicators.
  - ii. The Committee will then mark the respective staff members with performance indicator points (in the range of 0-5).
  - iii. The Review committee (for Administrative Staff) shall be composed of the following members:

1. The Vice Chancellor
  2. The Registrar
  3. The Deputy Registrar
  4. Dean Administration (when appointed)
  5. HR & Personnel Manager
- The Review Committee (For Laboratory/Workshop Instructors) shall be constituted of the following members:
    1. The Vice Chancellor
    2. Registrar
    3. Deputy Registrar
    4. The HOD/Faculty member responsible for the respective Laboratory/Workshop
    5. HR & Personnel Manager
  - After the review committee does its final assessment and review the final increment proposal will be forwarded to the Secretary, SSA Society and Treasurer, SSA Society.

**Dearness allowance will be decided by the promoting society from time to time.**

The Members discussed the Increment Policies and Procedures of the University.

**Resolution: BOM.3/2023-12/06:**

Resolved approve the Increment Policies and Procedures.

**Agenda BOM.3/2023-12/07: Ratification of the Resolutions of the fourth Academic Council meeting held on 31<sup>st</sup> October, 2023.**

The Resolutions of the Minutes of the fourth Academic Council meeting held on 31st October 2023 was placed before the Board of Management for ratification

The Members discussed the minutes of the fourth meeting of the Academic Council and resolved to recommend the ratification of the approved minutes.



**Office of the Registrar**  
**GIRLJANANDA CHOWDHURY UNIVERSITY, ASSAM**  
 Main Campus: Hatkhowapara, Azara, Guwahati-781017  
 Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

**Minutes of the Fourth Meeting of the Academic Council held on 31 October, 2023 (Monday).**  
**Girljananda Chowdhury University, Assam**

**Time: 11:30 a.m.**

**Venue: Conference Room, GIMT Building, Guwahati.**

**The following members were present in the meeting:**

1. Prof. Kandarpu Das- Vice-Chancellor
2. Mr. Jasodaranjan Das-President, SSA Society
3. Prof. Dipankar Saha- Registrar
4. Ms. Kunkl Chowdhury- Member, SSA Society
5. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
6. Dr. Suman Hazarika- Director, Centre for Multi-disciplinary Studies
7. Dr. Hari Prasad Goenka- Head, Department of Commerce
8. Dr. Shantanu Chakraborty- Head, Department of Political Science
9. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Mukta Runjan Singha, Head- Department of Computer Applications
12. Dr. Sunayan Bordoloi- Head, Department of Zoology
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Dinku Laloo-Head, Department of Pharmacognosy
15. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
16. Dr. Vidhya Srinivasan- Head, Department of M.L.T
17. Dr. Nilanjana Deb-Head, Department of Business Administration
18. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
19. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
20. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
21. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
22. Dr. Lipi Goswami- Head(i/c), Department of Physics
23. Dr. Kajal Dutta- Deputy Controller of Examination
24. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
25. Dr. Swarnali Pathak- Head(i/c), Department of Physics
26. Dr. Sampurna Bhuyan -Head(i/c), Department of Economics
27. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages



**Resolution: AC. 3/2023-07/08:**

Resolved to approve the proposal to advertise for admission of the second batch of students in to the Masteron Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences.

**AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.**

A comprehensive draft proposal on Examination Rules and Regulations was placed before the Council for approval by the Deputy Controller of Examination. The Hon'ble Vice Chancellor requested Mr. Akshdeep Goswami, Deputy Controller of Examination, to make a presentation on the draft Examination Rules and Regulations.

The Members after detailed discussion on the draft Examination Rules and Regulations, recommended accepting the Examination Rules and Regulations as presented.

**Resolution: AC. 3/2023-07/09:**

Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.

**AC. 3/2023-07/10: Strategies for international students' enrollment and efforts for international collaborations.**

The Hon'ble Vice Chancellor briefed the Members on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations. The Members noted with appreciation.

**AC. 3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.**

The syllabi for the PhD programmes have been worked out as per the model syllabi and guidelines of the UGC and were approved by the Hon'ble Vice-Chancellor which was placed for ratification of the Council by the Dean (Academics). The Members recommended ratification of syllabi for the Coursework for the PhD.

**Resolution: AC. 3/2023-07/11:** Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).

**AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.**

Various academic departments of the University have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council which was placed for ratification. It was also proposed that the Department of English may be renamed as the Department of English and Foreign Languages.

The Members discussed the matter and recommended for ratification of approval for the formation of Schools and Departments and renaming the Department of English as the Department of English and Foreign Languages.

**Resolution: AC. 3/2023-07/12:**

12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council.

12.2 Resolved to ratify the approval of the proposal for renaming of the Department of English as the Department of English and Foreign Languages.

**AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number.**  
The Course Code, Program Code and Enrollment Number of the University, which had been approved by the Hon'ble Vice-Chancellor, were placed for ratification of the Academic Council.

The Members recommended the proposal and authorized the Hon'ble Vice-Chancellor to effect any change should the necessity arise.

**Resolution: AC. 3/2023-07/13:**

Resolved to accept the Course Code, Program Code and Enrollment Numbers, with a scope of modification, if required.

**AC. 3/2023-07/14: Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.**

The minutes of the first meeting of the Research Council, held on 19th July was placed for ratification of the Council (Annexure-5).

The Members discussed the minutes of the first meeting of the Research Council and resolved to recommend the ratification of the approved minutes.

**Resolution: AC. 3/2023-07/14:**

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ted  
the Registrar to present the first agenda item.

**Agenda AC. 4/2023-10/01: Welcome Address and Opening Remark by the Vice Chancellor.**

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on July 17, 2023. Notable updates included AICTE's approval on October 17, 2023, for GCU to offer Engineering & Technology (Degree) courses for working professionals in the academic year 2023-2024.

Professor Das also informed the Council about the appointment of 25 faculty members across different Schools of Studies and the selection of four senior professors as Deans for various Schools. The proposed Deans were Prof. Bhanu P Sahu (School of Pharmaceutical Sciences), Prof. Shantanu Chakraborty (School of Humanities and Social Sciences), Prof. Sunayan Bardoloi (School of Natural Sciences), and Prof. Hari Prasad Goenka (School of Management and Commerce). These appointments were presented before the Council, for approval. Furthermore, Dr. Vidhya Srinivasan's appointment as the Head of the Department of Medical Laboratory Technology under the School of Paramedical and Allied Health Sciences was also presented for approval. Prof. Das also proposed to the Council that Ms Raisa Choudhury has been nominated for appointment as Assistant Registrar (Academics), for approval.

Prof. Das highlighted ongoing efforts to foster collaborations with both international and national institutes. GCU has recently signed 4 Memorandums of Understanding (MOUs) with National institutions like Assam Agricultural University, B. Borooah College, Rangapara College and BSNL Zonal Telecom Training Centre (ZTTC) and an International MOU with the Russian State University for the Humanities. Additionally, discussions were underway for four more MOU signings with the Patrice Lumumba Peoples' Friendship University of Russia, Pushkin State Russian Language Institute, Siberian State Medical University, and AIIMS, Guwahati.

GCU was actively engaged in internationalization, with plans to host an International Conference in January 2024. The event would welcome delegations from Russia and Bangladesh, further promoting academic and research connections.

The Members took note of the activities and the discussions and resolved as follows:

**Resolution: AC. 4/2023-10/01:**

The Council noted the deliberations and resolved that:

1.1 The Council resolved to approve the appointment of 4 senior professors as Deans of different Schools of Studies:

- Prof. Bhanu P Sahu for School of Pharmaceutical Sciences
- Prof. Shantanu Chakraborty for School of Humanities and Social Sciences
- Prof. Sunayan Bardoloi for School of Natural Sciences
- Prof. Hari Prasad Goenka for School of Management and Commerce

- 1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as Head in the Department of Medical Laboratory Technology under School of Paramedical and Allied Health Sciences
- 1.3 The Council resolved to approve the appointment of Ms Raisa Choudhury as Assistant Registrar (Academic).

**Agenda AC 4/2023-10/02: Confirmation of the Minutes of the third meeting of the Academic Council held on 17 July 2023**

The Minutes of the third Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the third Academic Council meeting.



Office of the Registrar  
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM  
Main Campus: Patkhowagari, Azam, Guwahati-781017  
Constituent Campus: Kunderbati Rd, Dibrugarh, Tezpur-786501

Minutes of the 3<sup>rd</sup> Meeting of the Academic Council held on 17<sup>th</sup> July, 2023 (Monday).  
Girijananda Chowdhury University, Assam

Time: 11:30 a.m.

Venue: Conference Room, GEMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Atak K. Buragohain (Special Invitee)- Hon'ble Chancellor
2. Prof. Kaundarpa Das- Hon'ble Vice-Chancellor
3. Mr. Jawaharman Das- President, SSA Society
4. Prof. Dipankar Saha- Registrar
5. Prof. Chandana Goswami- Dean (Academics)
6. Dr. Sunan Hazurika- External Member
7. Prof. S. Robert Barak-Duan, School of Engineering and Technology
8. Dr. P. Mahirajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
9. Dr. Abdul Haquez Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
10. Dr. Atuku Ranjan Singh, Head- Department of Computer Applications
11. Dr. Sunayam Bordoloi- Head, Department of Zoology
12. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
13. Dr. Banita Talukder-Head, Department of Pharmacognosy
14. Dr. Jharna P. Saha-Head, Department of Pharmaceutics
15. Dr. Nilanjana Deb-Head, Department of Business Administration
16. Dr. Anindita Dora-Head, Department of Electronics and Communication Engineering
17. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering

Resolved to ratify the approval minutes of the first meeting of the Research Council, held on 10th July, 2023.

AC 3/2023-07/15: Brief presentation on the activities of the University  
A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for Information of the Council.

AC 3/2023-07/16: Introduction of courses on Foreign Language Learning  
The Hon'ble Vice-Chancellor stated that the University has started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for approval of the Council.

AC 3/2023-07/17: Academic Collaborations

The Registrar briefed the Council about academic and research collaborations with a number of educational institutes and research organizations through the instrument of Memorandum of Understandings (Agreements).

The members appreciated the same. Professor Buragohain, Hon'ble Chancellor suggested that specific faculty coordinators be appointed to coordinate the academic, research and other relevant activities and for necessary follow up action and documentation. The same should be placed as reports in the meeting of the Academic Council.

Resolution: AC 3/2023-07/17:

Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.

AC 3/2023-07/18: Extra-curricular and Co-curricular Activities

Dr. Sandip Bordoloi, Dean, Student Affairs made a presentation on the various Extra-curricular and Co-curricular Activities. This is in line with the emphasis of the NEP 2020 on Extra-curricular and Co-curricular Activities, alongside the curricular activities of the students.

The Council noted the various Extra-curricular and Co-curricular Activities conducted with appreciation and suggested that photographic photographs of the events be recorded, for documentation.

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Resolution: AC 3/2023-07/18:

Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be photographed.

AC 3/2023-07/19: Any other matter.

The following points were put up before the Council

AC 3/2023-07/19.1: Recognition of PhD supervisors.

Professor Kaundarpa Das, Hon'ble Vice-Chancellor, stated that three Senior Faculty Members namely, Dr.H.P Gogoi, Dr.Sunayam Bordoloi and Dr.Suman Hazurika have joined the University as Heads in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. Another six Assistant Professors namely Dr.Rachal Kabi,Dr.Pratiksha Borah,Dr.Amsh Kumar Das,Dr.Bipul Kr.Talukder,Dr.Sangram Bhuyan,Dr.Nishabha Goswami also applied for PhD guidance. Professor Das recommended their recognition and appointment as PhD supervisors of the PhD programmes of the University.

Resolution AC 3/2023-07/19.1

Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr.H.P Gogoi, Dr.Sunayam Bordoloi and Dr.Suman Hazurika as PhD supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. The meeting also approved PhD guidance of the following faculty members namely Dr.Rachal Kabi(Sociology and Social Work),Dr.Pratiksha Borah(Botany and Life Sciences),Dr.Amsh Kumar Das(Computer Applications),Dr.Bipul Kr.Talukder(Electrical Engineering),Dr.Sangram Bhuyan( Economics),Dr.Nishabha Goswami(English).

AC 3/2023-07/19.2: Academic Calendar 2023-24

The Dean, Academic placed the Academic Calendar 2023-24 for approval of the Hon'ble Members of the Council. The Hon'ble Vice-Chancellor emphasized that the calendar be Academic Calendar 2023-24.

Resolution AC 3/2023-07/19.2:

Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus.

AC 3/2023-07/19.3: Centre for Multidisciplinary Studies-Professor Buragohain, Hon'ble Chancellor suggested that a Centre for Multidisciplinary Studies be set up in the University with the faculties drawn from various academic departments to facilitate Multidisciplinary and interdisciplinary research as emphasized in the NEP 2020.

The Members endorsed the proposal.

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Resolved to establish a Centre for Multidisciplinary Studies

AC. V2023-07/19.4: Student Representatives

The Hon'ble Chancellor suggested that Student Representatives be selected as Members in decision making bodies of the University. The Members endorsed the proposal and recommended that Student Representatives be allowed as Special Invitees to participate in the discussions on agenda items relevant to the students.

Revision AC. 3/2023-07/19.4:

**Resolved that Student** Representatives be allowed as Special invitees in decision making bodies of the University and participate in the discussions on agenda items relevant to the students.

AC 37013-01/95: Best Student/Achievement Award

The Hon'ble Chancellor suggested that Best Student/Achievers Awards be introduced, taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements. These awards shall be the Brand Ambassador of GCU. The Members endorsed the proposal.

Professor Kandaswami Das, Hon'ble Vice-Chancellor, pointed out that the University already has the provision of appointing Gender Champions. NEP Student Ambassador for Academic Reforms in Transforming Higher Education in India (NEP SAARTHI), etc., as per the direction of the Government of India.

Resolution AC.VZ023-07/19.5c

Resolved that Best Student Award to be introduced, taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements who will be appointed as the Student Ambassadors of GCU

AC 1/2023-07/19.6: Annual Report preparation

Professor Buragobain, the Hon'ble Chancellor suggested that the Annual Report of the University is to be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be ready by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University. The members endorsed the idea and recommended for a resolution on the matter.

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**Resolution: AC 4/2023-10/02:**

**The Council resolved to approve the Minutes of the third Meeting of the Academic Council.**

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	Policy may be set up with the leadership and guidance of Dr. Siman Hazarela.	6.2 Setting up of Department of Health & Medical Technology Policy is under process.
AC/2023-07/07H	AC/2023-07/07H	Noted.
Admission for the Academic year 2023-2024.	Academic Council resolved that CPAT qualified candidates shall be given priority in the admission to the M.Pharm programme.	
AC/2023-07/08H	AC/2023-07/08H	
Admission to the PhD programme for the Autumn Session.	Academic Council resolved to approve the proposal to advertise for admission of the second batch of students in the Autumn Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences	The advertisement for admission of second batch of students into the Autumn Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences was published and the GCU RBT exam for the autumn session was also conducted successfully on 10 <sup>th</sup> September, 2023. Total 101 applications were received from the eligible candidates, out of which 53 members of candidates have been selected and the admission process wrapped up on 1 <sup>st</sup> October 2023.
DC/2023-07/09H	AC/2023-07/09H	
Draft proposal on Examination Rules and Regulations.	Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice-Chancellor to effect any modification, if and	The Examination rules and regulations were adopted.

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AC/32023-07/10	Strategies for international academic relations	A brief on the progress of OCU's internationalization strategies like its programmes through submission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations	No Action required.
AC/32023-07/11	Consideration of the syllabi for the Courses for the PhD programme: the institution.	AC/32023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programme (Annexure 4).	The syllabi for the course work for PhD programmes was finalized and implemented.
AC/32023-07/12	Ratification of the formation of Schools and Departments	AC/32023-07/12: 12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under the newly and departments as resolved in the last meeting of the Academic Council. 12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.	12.1 Various academic departments under various schools of the university were approved and ratified. 12.2 The department of English was renamed and notified in the Department of English and Foreign Languages.
AC/32023-07/13	Renaming of Course Code, Program Code and Academic Identifier	Resolved: AC/32023-07/13: Resolved to merge the Course Code, Program Code and Identifier Members, with a scope of modification, if required	The Course code, Program code and identifier number were notified and the renovation are implemented.

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Registration No. A.C. 12813-07/194

Resolved that the Annual Report be prepared by the office of the Registrar and the Hon'ble Vice-Chancellor and should be audited by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

Vice-Chancellor  
[Address]

Registrar  
Member Secretary

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**Agenda AC 4/2023-10/03: Proposal for acceptance of the Action Taken Report on the decision of the third meeting of the Academic Council held on 17 July 2023.**

The Action Taken Report of the resolution of the third meeting of the Academic Council held on 17 July 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

GRIFFINEMDA CHANDLER UNIVERSITY		
Action Taken Report on resolution of the 3 <sup>rd</sup> meeting of Academic Council held on 17 <sup>th</sup> July, 2023.		
Agenda No.	Resolution No. and summary	Desired Action taken
A.C./2023-07/01	<b>Resolution A.C./2023-07/01</b>  The Council of meet in the Electronics and resolved that: 1.1 The University shall take cognizance for any act of non-compliance of the instructions of the University authorities and disciplinary actions as per the rules of the University are to be imposed).  1.2 Prior intimation should be given to the University authority in the interest of the stability of any. (How the members of the Academic Council) to attend the meetings as a part of the protocol of the University functioning.	1.1 Passed 1.2 Passed
A.C./2023-07/02	A.C./2023-07/02)  The Minutes of the 3 <sup>rd</sup> meeting of the Academic Council was circulated amongst the members for any observations and comments. Upon there were no Observations/Comments, the Council approved the Minutes.	No action required.
A.C./2023-07/03	A.C./2023-07/03)  The Council resolved to approve the Action Taken Report on the Resolution of the 2 <sup>nd</sup> Meeting of the Academic Council.	No action required.
A.C./2023-07/04	A.C./2023-07/04)	

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<p>Consideration of the detailed course structure and syllabi of various programmes under the First Year Undergraduate Programme (FYUP) as per NEP-2020.</p>	<p>4.1 Reviewed to approve the course structure and syllabi of various programmes under the First Year Undergraduate Programme (FYUP) prepared as per NEP-2020. Further, it was resolved to authorize the Head/ Vice-Chancellor for effecting any course changes that may become necessary in the future.</p> <p>4.2 Resolved to place on record, interim appreciation of the University of the efforts made by the faculty members in conducting the first year of the First Year Undergraduate Programme (FYUP) of various programmes, as per the latest guidelines of the National Education Framework for the FYUP.</p> <p>4.3 Resolved to enter concerned Masters Programmes in Natural Sciences &amp; Humanities and Social Sciences, as per NEP-2020.</p> <p>4.4 Resolved to place on record the sincere appreciation of the University on the latest ranking of the National Institutional Ranking Framework in the National Institutional Ranking Framework (NIRF) in the field of 101-125.</p>	<p>4.1 Syllabus and course structure of the First Year Undergraduate Programme (FYUP) were approved as per the NEP-2020.</p> <p>4.2 Appreciation on record</p> <p>4.3 Faculty members</p> <p>4.4 Appreciation on record seeking of the School of Pharmaceutical Sciences in the National Institutional Ranking Framework (NIRF) in the band of 101-125.</p>
<p>ACC-2023-0108</p>	<p>ACC-2023-0709.</p>	<p>The course structure and syllabi of various Masters programmes were approved.</p>
<p>ACC-2023-0109.</p>	<p>ACC-2023-0710.</p>	<p>4.1 Reviewing of the <i>Chiranjeeva Choudhury Institute of Pharmaceutical Sciences</i> in the National Institutional Ranking Framework (NIRF) in the band of 101-125.</p>
<p>Examining of the Chiranjeeva Choudhury Institute of Pharmaceutical Sciences</p>	<p>4.1 Resolved to accept the proposal for renaming of the Chiranjeeva Choudhury Institute of Pharmaceutical Sciences to Chiranjeeva Choudhury Institute of Pharmaceutical Sciences, Chiranjeeva Choudhury University (Cochin) of Higher Education.</p> <p>4.2 Resolved that a Document of Identity and Address of</p>	<p>4.1 Renaming of the <i>Chiranjeeva Choudhury Institute of Pharmaceutical Sciences</i> in the National Institutional Ranking Framework (NIRF) in the band of 101-125.</p>

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AC-2023-0701-014	AC-2023-0701-014: Resolutions to ratify the approval minutes of the First meeting of the Research Council, held on 10th July, 2023.	The approved minutes of First Research Council meeting were ratified and the resolutions are being implemented.	
AC-2023-0701-018	AC-2023-0701-018: Brief presentation on the activities of the University	A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progress of the University for Information of the Council.	
AC-2023-0701-016	AC-2023-0701-016: Introduction of courses on Foreign Language Learning	The University has already started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NIPUN 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed at the approval of the Council.	Handled
AC-2023-0701-015	AC-2023-0701-015: Academic Collaborations	AC-2023-0701-015: Introduction of a Certificate for each MOU that OGU signs, to coordinate and standardise the activities between the two institutions. Further it was suggested that the coordinators should submit the progress report of the activities conducted under the MOU, quarterly.	Chikmagalur Christendy University has signed total 11 members of MOU with other institutions/ organisations out of which coordinators for 9 members of MOU have been already appointed.
AC-2023-0701-016	AC-2023-0701-016: Extra-curricular and Co-curricular Activities	AC-2023-0701-016: Resolutions that the photograph of all the Extra-curricular and Co-curricular Activities should be photographed.	Handled and being implemented.

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AC. 3/2023-07/19/6	AC. 3/2023-07/19/1: Recognition of PhD supervisors	Resolution AC. 3/2023-07/19/1: Recognition of PhD supervisors
Any other event.	<p><b>Resolution AC. 3/2023-07/19/1</b></p> <p>Resolved to approve the recognition and appointment of three Senior Faculty Members namely: Dr H P Goveia, Dr Jayasinghe Bandula and Dr Ramani Ratnaka as PhD supervisors of the PhD programmes in the University of Ceylonapamology and Pharmaceutical and Allied Health Sciences, respectively. The meeting also approved PhD guidelines of the following faculties/ departments namely Dr Roshan Kulkarni/Sociology and Health Welfare/Phytology/Biotechnology and Life Sciences/Dr Anand Kumar (Sport/Computer Applications) Dr Raju K Viswanath/Archaeology/Engineering/Dr Jayasinghe Ratnaka/Health Sciences/Dr Nishada Jayasinghe/Health Sciences.</p>	<p>Three Senior Faculty members namely Dr H P Goveia (Department of Chemistry), Dr Jayasinghe Bandula (Department of Zoology), Dr Ramani Ratnaka (Department of Pharmaceutical and Allied Health Sciences) along with other faculty members namely Dr Roshan Kulkarni (Sociology and Health Welfare), Dr Roshan Kulkarni (Biotechnology and Life Sciences), Dr Anand Kumar (Sports), Dr Raju K Viswanath (Archaeology), Dr Jayasinghe Ratnaka (Health Sciences), Dr Nishada Jayasinghe (Health Sciences) were recognized and appointed as PhD supervisors.</p>
	AC. 3/2023-07/19/2 Academic Calendar 2023-24	Resolution AC. 3/2023-07/19/2: Academic Calendar 2023-24
	Resolution AC. 3/2023-07/19/2	Resolution AC. 3/2023-07/19/2: Academic Calendar 2023-24
	Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Colombo and Thiruvor campus.	The Academic Calendar for the year 2023-24 was approved and is being followed.
	AC. 3/2023-07/19/3 Centre for Multidisciplinary Studies	Resolution AC. 3/2023-07/19/3: Centre for Multidisciplinary Studies
	Resolution AC. 3/2023-07/19/3	Resolution AC. 3/2023-07/19/3: Centre for Multidisciplinary Studies
	Resolved to establish a Centre for Multidisciplinary Studies	The Centre for Multi-Disciplinary studies has been set up on 10 <sup>th</sup> August 2023.
	AC. 3/2023-07/19/4 Student Representation	Resolution AC. 3/2023-07/19/4: Student Representation
	Resolution AC. 3/2023-07/19/4	Resolution AC. 3/2023-07/19/4: Student Representation
	Resolved that Student Representatives to be allowed to participate in decision making bodies of the University and especially in the discussions on agenda items relevant to the students.	Appointment of student representatives on a special level is in progress.
	AC. 3/2023-07/19/5: Dr. Manjushree/Archives Award	

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<p><b>Resolution AC: 4/2023-10/03:</b> Resolved that the Action Taken Report on the Resolutions of the third Meeting of the Academic Council be forwarded to the Registrar for the necessary administrative arrangements to be made for the implementation of the same.</p> <p><b>AC: 4/2023-10/04: Annual Report preparation</b> Resolved that the Annual Report be prepared by the Registrar and the Vice-Chancellor and should be ready by October 31st, every year, for placing in the Board of Management and the Governing Body for subsequent submission to the Office of the Vice-Chancellor of the University.</p>	<p><b>Resolution AC: 4/2023-10/05:</b> Resolved that the Registrar be authorized to take necessary administrative arrangements to be made for the implementation of the same.</p> <p><b>Resolution AC: 4/2023-10/06:</b> Resolved that the Registrar be authorized to take necessary administrative arrangements to be made for the implementation of the same.</p>
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#### **Resolution:** AC: 4/2023-10/03:

The Council resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Academic Council

#### **Agenda AC: 4/2023-10/04: Overall Admission report for the Academic year 2023-2024.**

Prof. Das placed the status of overall admissions into the various programmes for the academic year 2023-24. The Members took note of the status. During the briefing, Prof. Das highlighted a decline in the number of students in the Department of Management compared to previous years. He emphasized the need for these departments to develop strategies to attract more students in the upcoming academic session. Furthermore, due to the absence of admissions in certain Certificate Courses, it was suggested that they may need to be discontinued.

The Members duly noted the report and proposed a resolution.

#### **Resolution:** AC: 4/2023-10/04:

4.1 Resolved to agree that the Departments of Management & Commerce along with the Departments of Humanities and Social Sciences and Natural Sciences, need to prepare strategies to enroll more students in the next academic session.

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#### **Resolution:** AC: 4/2023-10/06:

- 6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes.
- 6.2 Resolved to accept the proposal to introduce new programmes like BA/MA in Education, B.Ed., LL.M, BPT, and MPT.
- 6.3 Resolved to accept the proposal to offer Five Year integrated Master Degree of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree.
- 6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education.
- 6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research.
- 6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security, MCA with specializations in Artificial Intelligence and Cyber Security, Masters in MLT and Advance Programme for Radiology need to initiate detailed proposals of the new courses.

#### **Agenda AC: 4/2023-10/07: Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.**

The proposal to introduce a range of dual-degree programs, such as 5-year B.Tech-MBA, B.Pharm-MBA, BBA-B.Com, BCA-BBA, and BCA-BA, with provision of credit transfer and the flexibility multiple entry and exit points, was presented to the Council. Additionally, it was discussed that the Deans of the schools would initiate the process for developing the specifics of these integrated and dual-degree programs.

The Members agreed to the proposal and recommended for a resolution.

#### **Resolution:** AC: 4/2023-10/07:

Resolved to accept introduction of Five Year integrated dual-degree programmes.

#### **AC: 4/2023-10/08: Proposal for admitting international students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.**

The proposal for admitting international students in various programmes of the university with 15% over and above supernumerary quota for foreign nationals was placed for information and deliberative purposes before the Council. Additionally, a proposal of approval of fee structure for international students was also placed for discussion. After deliberations, it was suggested that Ms. Raissa Choudhury, with prior experience in managing international student affairs, would oversee matters related to foreign students.

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#### **Agenda AC: 4/2023-10/05: Second phase of Admission to various PhD programmes and approval of supervisors**

The Registrar presented an update to the Council regarding the second phase of admissions for the PhD programs conducted by the University. This phase covered admissions in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, as well as Paramedical and Allied Health Sciences.

Furthermore, the Registrar presented the selection of new faculty members as supervisors for various programs, seeking the Council's approval for these appointments.

#### **Resolution:** AC: 4/2023-10/05:

Resolved to approve the following faculty members as PhD supervisors into various programmes:

Sl. No.	Name	Designation	Discipline
1	Dr. Bodanta Gogoi	Assistant Professor	Chemistry
2	Dr. Nirmala Devi	Associate Professor	Chemistry
3	Dr. Ankur Jyoti Kashyap	Assistant Professor	Mathematics
4	Dr. Sujan Sinha	Assistant Professor	Mathematics
5	Dr. Oveepsa Chakraborty	Assistant Professor	Mechanical Engineering
6	Dr. Anisha Bordoloi	Assistant Professor	History
7	Dr. Vidhya Srinivasan	Professor	Medical Lab Technology
8	Dr. Kamal Das	Assistant Professor	Botany
9	Dr. Salma Mzid	Assistant Professor	Zoology

#### **Agenda AC: 4/2023-10/06: Proposal for introducing new PhD, Masters, Bachelors and 5 year integrated programmes**

A proposal to introduce new programmes like BA/MA in Education, B.Ed., BPT, MPT, LL.M, PhD in History, Assamese, Education; Diploma and Degree in Mass Communication and 5 year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research was placed before the Council. Additionally, it was also proposed that the Five Year integrated program shall be of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. The proposals were placed for consideration.

Following discussions, the Members of the Council proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security, MCA with specializations in Artificial Intelligence and Cyber Security, Masters in MLT and an Advance Programme for Radiology.

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The Members after detailed discussion on the proposal for admitting international students agreed to the proposal and recommended for a resolution.

#### **Resolution:** AC: 4/2023-10/08:

- 8.1 Resolved to approve the proposal to admit international students with 15% over and above supernumerary quota for foreign nationals.
- 8.2 Resolved to approve fee structure for international students.
- 8.3 Resolved to accept that Ms. Raissa Choudhury shall look after international student matters.

#### **AC: 4/2023-10/09: Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.**

A proposal for approval of the minutes of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023, was placed before the Council for approval.



Minutes of the 2<sup>nd</sup> Board of Studies Meeting of School of Humanities and Social Sciences (SHSS), GRIHANANDA CHOUDHURY UNIVERSITY, ASSAM (BoS/2023/02) held on 14th October, 2023 at 10.00 A.M. at the Conference Room, GATE building, Guwahati.

- The following members were present in the meeting:
1. Prof. Kandarpa Das Hon'ble Vice-Chancellor, GCU & Unklowapara, GUAN
  2. Prof. Kalyana Sarathy - Dean, School of Social Work, TISS Choochind
  3. Prof. Jayanta Krishna Sharma - Head, Department of Political Science, Gauhati University
  4. Prof. V. Krishna Ananthu - Professor, Sikun University
  5. Prof. S. Robert Ravi - Dean, School of Engineering & Technology
  6. Prof. Shantanu Chakravarty - HoD, Department of Political Science and Dean, School of Humanities and Social Sciences, GCU
  7. Dr. Debarshi Mallick - HoD, Department of Mechanical Engineering
  8. Dr. Th. Shanta Kumar - Associate Professor, Department of Computer Science and Engineering
  9. Dr. Jyoti Kalia - Associate Professor, GIPS
  10. Dr. Sampurna Bhuyan - Member Secretary, BoS, School of Humanities and Social Science, GCU
  11. Dr. Rachel Kabi - Senior Assistant Professor & HoD, Department of Sociology & Social Work (special invitee)
  12. Dr. Nilakshi Goswami - HoD (ic) Department of English and Foreign Languages
  13. Ms. Manushi Devi - Assistant Professor, Department of English and Foreign Languages (special invitee)
  14. Ms. Kritipal Jaiswal - Assistant Professor, Department of Sociology & Social Work (special invitee)
  15. Dr. Dhriti Bora - Assistant Professor, Department of Economics
  16. Dr. Jyoti Bora - Assistant Professor, Department of English and Foreign Languages (special invitee)
  17. Dr. Bhawani Sarmah - Assistant Professor, Department of Political Science (special invitee)
  18. Dr. Anisha Bordoloi - Assistant Professor, Department of History (special invitee)

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At the meeting, the chairperson & Hon'ble Vice-Chancellor, GCU welcomed the members and other faculty members of various departments. This was followed with the observations regarding the course structure and syllabus of undergraduate, Postgraduate and PhD courses of School of Humanities and Social Sciences which are summarized below:

**Agenda No.1:** Confirmation of the minutes of the meeting of the 1<sup>st</sup> BOS held on 28/5/23

**Resolution: BOS/2023/0248:** The minutes of the 1<sup>st</sup> BOS meeting had been approved by the members present in the meeting.

**Agenda No.2:** Presentation of the Syllabus of the PhD programmes by the respective HoDs/HoDs (C) for review and approval of the members.

In the meeting of the Second Board of Studies (BOS) held on 14<sup>th</sup> October, 2023 at GCU Conference Hall, the following are the observations proposed by the external members of the BOS to be incorporated in the syllabus of PhD courses on Research Methodology which is a common paper and discipline specific syllabi of the respective departments:

For the Research Methodology Course:  
1. In place of the first unit in the earlier Research Methodology paper An Introduction to Research, scholars of School of Humanities & Social Sciences shall be taught on alternative and Qualitative Approaches to meet the requirements for research in social sciences. (Annexure 1.1)

2. Discipline Specific Core / Elective Courses of the departments of the SHSS will not be having End-Term Examination. They will have only formative and summative assessments in terms of rigorous review, article summary, presentation, term paper etc., at the end of the semester

3. Department of English and Foreign Languages will incorporate a separate course on Research Methodology in place of the existing Research Methodology course which is common across all disciplines. (Annexure 1.2)

**For Research Department:**

**PhD in Department of English & Foreign Languages:**

Experts suggested editing Module 2 of the PhD Research Methodology course in Qualitative and Quantitative Method for Language, Literature and Culture. They advised to include Literature Review in 4<sup>th</sup> module of the PhD RMA Course incorporating review writing, critical review, paraphrasing, citation and quotation. It has been agreed to include more emphasis in the course "Critical Approaches to the Art of Fiction."

**PhD in Department of Economics:**

Discipline specific courses namely Advanced Economic Analysis and Contemporary Issues in Development Economics are presented and no modifications are suggested by the experts and house approval.

**PhD in Department of Sociology and Social Work:**

1. Experts suggested changing the title of the sociology discipline specific core course Theoretical Perspectives to "Theoretical Perspectives on Sociology" inclusion of scholarly journal articles for advance in PhD course is also recommended by the experts.

2. Experts view that Paper 1: Theoretical Foundations of Social Work is a vast paper which may become too heavy and tedious suggested, if possible, reducing some parts or shifting some to second paper. They suggested inclusion of Freud's Theory of Identities to the PhD course work syllabus.

**PhD in Department of Political Science:**

Discipline Specific Courses for PhD course work are presented and accepted without any modification by the board members.

**PhD in Department of Psychology:**

In Paper 1 "Advanced Cognitive Psychology" experts suggested to remove the word 'Advanced' as basic understanding of psychology is to be taught taking into consideration that all students may not be coming from Psychology background. They suggested including 'Learning' before discussing 'Memory and Perception'. 'Sensory Processes' is also required to be included in the course content.

In Paper II also experts suggested to remove the word 'Advanced' from the course 'Advanced Social Psychology' and in all the courses, more references to be given as it is inadequate.

**Resolution: BOS/2023/0249:** After the discussion, the Board of Studies resolved to incorporate the proposed changes in the PhD (Research) syllabi of various departments under the school along with a slight modification in the existing Research Methodology course which is common across all disciplines except for the Department of English and Foreign Languages. The Department of English and Foreign Languages is going to incorporate a new Research Methodology course exclusively for their scholars. Members agreed to conduct formative and summative assessments like seminar, article review, presentation, case study etc. for continuous as well as end semester evaluation of the discipline specific papers (Core/Elective) for PhD in place of End Term Examination. (Annexure 1.1-Research Methodology (Common for all), Annexure 1.2-Research Methodology (For English and Foreign Languages Department); Annexure 2- DSC courses for PhD of all the departments)

**Agenda 3:** Presentation of the Course Structure and Syllabus (1<sup>st</sup> and 2<sup>nd</sup> Semesters) of the Post graduate programmes by the respective HoDs/HoDs (C).

**Department of English & Foreign Languages:**

The course structure and syllabi of MA in English were presented in the meeting and did not receive any changes or modifications from the BOS.

**Department of Economics:**

The course structure and syllabi for MAMSc in Economics were presented in the meeting and experts suggested to change the title of the course. MS Office in Economics to Computer Applications in Economics in the second semester. Experts suggested to incorporate topics on Economic Theory- (Classical, neo-classical and Keynesian) in the syllabus of Macroeconomics in the first semester.

**Department of Sociology and Social Work:**

For MA in Sociology experts suggested a few changes and they are as follows:

1. To consider shifting the course on Rural Sociology to first semester before the course on Urban Sociology taking into consideration the impact of genetics of migration.

2. In the Course on Study of Sociological Texts, under Unit III, to include section on 'Crime' in course on 'Social Stratification', experts are of the opinion to include Crime in all units in courses dealing with stratification to include class and crime amongst other areas of stratification. To provide a basic understanding of these concepts initially and then discuss in depth in other course papers.
3. In the course on Gender and Feminism, to include (for perspective) two business and industry writings of Judith Butler in reference books.
4. In Research Methodology course, experts agreed to include any new approach in research in the discipline of Sociology other than theory only on the traditional research methodology content.

**For Master of Social Work:**

The course structure and syllabi of Master of Social Work were presented in the meeting and did not receive any changes or modifications from the BOS.

**Department of Political Science:**

The course structure and syllabi of MA in Political Science were presented in the meeting and did not receive any changes or modifications from the BOS.

**Department of Psychology:**

1. Experts suggested realignment of the order of Courses in Semester I for MABSc in Psychology. They advised to begin with 'Concepts of Psychology' rather than starting with 'Advanced Psychological Processes I'.

Other suggestions are:

2. To examine both the papers Advanced Psychological Processes I and II and change the course name to study Psychological Processes I and II.
3. Course on Emergence of Psychology to have four units for a 4-Credit paper.
4. To include reference books on Factors Psychology of thought and more of Indian writers.
5. In Unit I of the course on Understanding Motivations and Emotions, to include Abraham Maslow's theory (Unit 3) of the course must focus on primary and secondary emotions and discuss on basic emotions such as anger, sadness, happiness etc.

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**Resolution: BOS/2023/0250:**

The board of studies resolved to incorporate the proposed changes if any, in the Post graduate syllabi of various departments under the school.

In the Postgraduate course structure of various departments, in place of the nomenclature Multidisciplinary Course (MDC), the new nomenclature Interdisciplinary Elective Course (IEC) should be mentioned as advised by the board members. (Annexure 3-Post Graduate Course Structure of all the departments, Annexure 4- Post Graduate Syllabus of all the departments)

**Agenda 4:** Presentation of Syllabus (1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Semester) and Course Structure of the under graduate programmes of Department of History & Department of Political Science by the respective HoDs/HoDs (C).

**Department of History:**

A discussion ensued regarding the course structure of the BA programme in History upto 8<sup>th</sup> semester and the History of India and History of Assam papers. Dr. Anisha Bordoloi, Faculty of the History Department presented the experts' recommendations for the BA programme syllabus of History before the BOS members. A few observations are:

1. As the course structure and syllabus had been sent for vetting to History experts Prof. V. Krishna Anand of Siddhanta University and Prof. Paromita Das of Gauhati University, they have given their valuable suggestions and have recommended major changes in the course structure upto 8<sup>th</sup> semester and changes in the syllabi of Indian and Assam History papers.
2. Replacement of several papers with new ones in a chronological order has been recommended by Prof. Anand upto 8<sup>th</sup> semester. No changes have been suggested for the 1<sup>st</sup> and 2<sup>nd</sup> semesters. He also suggested to include introductory lectures on topics like what is history or historian's craft or a history of history for the 1<sup>st</sup> semester to acquaint students with the idea of history.
3. Dr. Anisha Bordoloi read out the changes recommended by Prof. Paromita Das in the course objectives, outcome and module structure of the Indian and Assam History papers offered under the BA programme.

**Department of Political Science:**

The course structure and syllabi of BA in Political Science were presented in the meeting and did not receive any changes or modifications from the BOS.

**Resolution: BOS/2023/0251:**

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the department of History and Political Science and these have been approved by the BOS. (Annexure 5- Under Graduate Course Structure of the department of History & Political Science, Annexure 6- Under Graduate Syllabus of the department of History & Political Science)

**Agenda 5:** Presentation of Syllabus of a few Courses (MDC, SEC, AEC, VAC) which were not placed in the 1<sup>st</sup> BOS meeting.

**Department of English & Foreign Languages:**

After presentation of the Ability Enhancement Course by the HoD (A), Department of English and Foreign Languages, a few observations were made and they are as follows:

1. To change the paper name of AEC i.e., Accelerating English Language Knowledge to Accelerating English Language Skills.
2. To include both Theory and Practical pedagogy for AEC.
3. To incorporate journal writing and review writing in AEC. (Annexure 7)

**Foreign Languages:**

The Papers for Japanese and French Course were presented in the meeting and did not receive any changes or modifications from the BOS. (Annexure 8)

**Department of Economics:**

In the undergraduate course structure of BAREC in Economics, one new course in Multidisciplinary (MDC) is proposed and it was presented. The name of the course is Entrepreneurship Development and it has been incorporated in the Semester III. (Annexure 9)

**Department of History:**

No major changes have been suggested by both the experts for the Human Civilizations paper offered under the VAC programme by the department. (Annexure 10)

**Resolution: BOS/2023/0252:**

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the different departments proposing AEC, VAC, Foreign language and MDC courses at the undergraduate level. (Annexure 7, 8, 9, 10)

**Agenda 6:** Review, resolve and approve the course structure presented and syllabus of the post graduate programmes and undergraduate programmes.

**Resolution: BOS/2023/0253:**

The board of studies reviewed and resolved to incorporate the proposed changes if any, in the undergraduate and post graduate syllabi of the different departments and have approved the same.

**Agenda 7:** Discussion on proposed Centre for Performing Arts & Centre for Modern Indian Language.

Prof. Kamalprasad Das, Hon'ble Vice-Chancellor & Chairperson, BOS proposed to establish two new centres for academic excellence in areas of Language and Performing Arts as

1. Centre for Performing Arts & 2. Centre for Modern Indian Language. He proposed the possible inclusion of the two centres under the school of Humanities and Social sciences. Two courses are proposed from this academic session, 2023-24 to be offered by these Centres.

The proposed courses are

1. Assamese Folk songs (Assamese Lyrics Sangit) (2 credit)
2. Functional Assamese (2 credit)

**Resolution: BOS/2023/0254:**

The external members BOS appreciated the idea and the BOS members agreed to approve the same. The courses are reviewed, discussed and approved. (Annexure 11)

**Agenda No.8:** Any other matter

Prof. V. Krishna Anand has suggested organizing lectures (once a week) by invited guests to apprise the students on different important issues in the field of politics, history, economics, medicine, engineering etc.

Prof. Kamalprasad Das, Hon'ble Vice-Chancellor & Chairperson, BOS proposed to open PhD in Education, PhD in Assamese and PhD in History from the next batch of PhD programme.

**Resolution: BOS/2023/0255:** The Board of Studies resolved to accept the idea of organizing lectures both in offline or virtual mode on different relevant issues and to extend the lectures in near future to make it more accessible for the future generation as well.  
PhD in Education, Assamese and History are to be approved by the next Academic Council meeting on 31<sup>st</sup> October, 2023 at GCU.

The meeting ended with a Vote of thanks to the Chair.

(Dr. Sampurna Bhattacharya)  
Member Secretary  
Board of Studies

(Prof. Kamalprasad Das)  
Vice-Chancellor  
Chairperson

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1. all members through email  
2. office file

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Minutes of the Second Meeting of Board of Studies, School of Natural Sciences, GCU held on October 19, 2023 at 9:00 AM

## Members present

1	Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU	=	Chairperson
2	Prof. Jogen Chandra Kalita, Head, Department of Zoology, GU	=	External Expert
3	Prof. Hemanta Kumar Samah, Department of Mathematics, GU	=	External Expert
4	Dr. Swarnali Panhak, Head (i/c), Department of Chemistry	=	Member
5	Dr. Madhumita Mahanta, Head (i/c), Department of Mathematics	=	Member
6	Dr. Lipi Goswami, Head (i/c), Department of Physics	=	Member
7	Dr. Mousin Samah, Asstt. Professor, Department of Mathematics	=	Member
8	Dr. Bhanu P. Sahu, Dean, School of Pharmaceutical Sciences, GCU	=	Member
9	Dr. Ajanta Deka, Asstt. Professor, Department of Physics	=	Special Invitee
10	Dr. Kamal Das, Asstt. Professor, Department of Botany	=	Special Invitee
11	Dr. Sahnu Masid, Asstt. Professor, Department of Zoology	=	Special Invitee
12	Dr. Kajal Dutta, Asstt. Professor, Department of Chemistry	=	Member Secretary

At the onset of the meeting, Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and put forwarded the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the basis of discussion are given below.

Res. No.	Agenda	Resolutions/Action Taken
1	Discussion and approval of course structure and syllabus (up to 2 <sup>nd</sup> semester)	The course structure of Master degree in Zoology was presented by Dr. Sunayan Bardoloi. Discussion on the total credit of the PG programme was held and it was approved without any modification. The total credit is 97. The Detail

## AC. 4/2023-10/10: Establishment of new department/centres

## Proposal for formation of new department/centre of the University:

- Centre for Studies of Indian Knowledge System
- Centre for Performing Arts
- Centre for Modern Indian Languages

Placed for information of the council.

A proposal for formation of new department/centre of the University under the various schools of the university was placed before the Council. It was also proposed for approval of the council to start three new Centres, namely:

- Centre for Studies of Indian Knowledge System
- Centre for Performing Arts
- Centre for Modern Indian Languages

Additionally, the Members suggested that Centre for Cultural Studies be established as well.

The Members discussed the matter and recommended for approval of setting up new department/centre of the University.

## Resolution: AC. 4/2023-10/10

Resolved to approve establishment of new department/centre of the University under the various schools.

## AC. 4/2023-10/11: Any other matter.

## AC. 4/2023-10/11.1 Credit transfer facility for PhD coursework

**Resolution:** AC. 4/2023-10/11.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work.

## AC. 4/2023-10/11.2: Admission of candidate into PhD program after 4 year B. Pharm. degree

**Resolution:** AC. 4/2023-10/11.2: Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI).

## AC. 4/2023-10/11.3: Inclusion of new members in the Academic Council

**Resolution:** AC. 4/2023-10/11.3: Resolved to approve the selection of new members in the Academic Council.

1	Discussion and approval of course structure and syllabus (1 <sup>st</sup> semester) for M.Sc. in Physics	The course structure of Master degree in Physics was presented by Dr. Lipi Goswami and it was approved by the experts. The Detail syllabus of 1 <sup>st</sup> semester of Master Degree in Physics was presented and it was approved without any modification. She mentioned that syllabus of all courses were vetted by two External Experts.
2	Discussion and approval of course structure and syllabus (1 <sup>st</sup> semester) for M.Sc. in Mathematics	The course structure of Master degree in Mathematics was presented by Dr. Madhumita Mahanta and it was approved by the experts. The Detail syllabus of 1 <sup>st</sup> semester of Master Degree in Mathematics was presented. Experts suggest to change the Open Elective Course (OEC) in place of the existing course, experts suggest to include courses on Financial Literacy from the next academic year.
3	Discussion and approval of course structure and syllabus (up to 2 <sup>nd</sup> semester) for M.Sc. in Chemistry	The course structure of Master degree in Chemistry was presented by Dr. Swarnali Panhak. The Detail syllabus of 1 <sup>st</sup> and 2 <sup>nd</sup> semester of Master Degree in Chemistry was presented and it was approved without any modifications. The Elective papers for the PhD programme in the discipline of Chemistry was presented and approved by the experts without any modification. The members suggested that syllabus of all courses were vetted by two External Experts.
4	Discussion and approval of course structure and syllabus (up to 2 <sup>nd</sup> semester) for M.Sc. in Botany	The course structure of Master degree in Botany was presented by Dr. Kamal Das and it was approved by the experts. The Detail syllabus of 1 <sup>st</sup> and 2 <sup>nd</sup> semester of Master Degree in Botany was presented and it was approved without any modifications. The Elective papers for the PhD programme in the discipline of Botany was presented and approved by the experts without any modification. The members suggested that syllabus of all courses were vetted by two External Experts.
5	Discussion and approval of course structure and syllabus (1 <sup>st</sup> semester) for M.Sc. in Zoology	The course structure of Master degree in Zoology was presented by Dr. Sunayan Bardoloi and it was approved by the experts. The Detail syllabus of 1 <sup>st</sup> semester of Master Degree in Zoology was presented and it was approved without any modifications. The Elective papers for the PhD programme in the discipline of Zoology was presented and approved by the experts without any modification. The members suggested that syllabus of all courses were vetted by two External Experts.

Discipline Specific Elective (DSE) courses for PhD Course Work

The meeting ended with a vote of thanks from the Chairperson

Member Secretary

Chairperson

The Members discussed the minutes of the second meeting of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023 and resolved to recommend the ratification of the approved minutes.

## Resolution: AC. 4/2023-10/09:

9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023

9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023.

## AC. 4/2023-10/11.4: Internship – as per UGC letter for internships of UG students to be introduced to encourage the students to participate.

**Resolution:** AC. 4/2023-10/11.4: Resolved to approve the formation of an of internship committee with Dr. H P Goenka as the Chairman, and Dr. Rachel Kabi as the Convenor and Dr. Vidhya Srinivasan, Prof Robert S Ravi, Dr Madhumita Mahanta, Dr Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee the internship programme.

**AC. 4/2023-10/11.5: Introduction of GCU Internship Scheme (Learn & Earn)** to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD can participate with a minimum of 1 months and maximum of 6 months duration. The University also proposes to introduce research internship for undergraduate students.

**Resolution:** AC. 4/2023-10/11.5: Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration.

Resolved to approve the proposal for introducing research internship for undergraduate students.

**AC. 4/2023-10/11.6: Collaboration with Bhutan and visit of Bhutanese delegation tentatively in November.**

A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council.

**AC. 4/2023-10/11.7: Renaming of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences.**

**Resolution:** AC. 4/2023-10/11.7: Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Guriyananda Chowdhury University.

## AC. 4/2023-10/11.8: Arrangement of special lectures

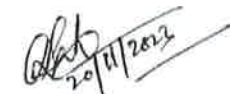
**Resolution:** AC. 4/2023-10/11.8: Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1.1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university.



AC. 4/2023-10/11.9: **Winter schedule of the university**

**Resolution:** AC. 4/2023-10/11.9: Resolved to approve the *Winter Schedule* of the university, the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 .pm.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.



**Registrar  
Member Secretary**



**Vice-Chancellor  
Chairman**

**Resolution: BOM.3/2023-12/07:**

Resolved to ratify the approved minutes of the fourth meeting of the Academic Council, held on 31<sup>st</sup> October, 2023.



**Agenda BOM.3/2023-12/08: Report on the first GCU examination** conducted by the University.

Prof. Das placed a report of the first overall examination of GCU for various programmes, for information of the Board and necessary discussion.

The GCU End Semester Examinations for the Monsoon Session in December 2023 were conducted from 6th to 23rd for the 1st Semester courses across various programs. Each School was entrusted with the responsibility of overseeing the examinations for the courses they offered, with Deans appointed as Officers-in-Charge to ensure the smooth conduction of the assessments within their domains. Notably, certain Schools adopted a blended mode, combining written and oral examinations, for the assessment of the End Semester Examination (ESE) part of Theory courses. The Schools implementing this approach encompassed the School of Engineering & Technology for Undergraduate programs, the School of Natural Sciences for Undergraduate programs, and the School of Humanities and Social Sciences for both Undergraduate and Postgraduate courses, along with the School of Management & Commerce for both Undergraduate and Postgraduate programs. The procedural timeline included the issuance of the General Examination Notification on 8th November 2023, followed by the publication of the Examination Schedule on 13th and 14th November 2023, and the distribution of Hall Tickets (from ERP) on 5th December 2023. With a total of 609 candidates appearing for the examinations, 148 question papers were printed, and 38 External Examiners were appointed for Practical Examinations. However, a minimal number of malpractice cases, specifically four, were reported during the examination period.

The Members took note of the examination report.

**Resolution: BOM.3/2023-12/08:**

The Members took note of the examination report with appreciation.

**Agenda BOM.3/2023-12/09: Adoption of various Research Policies (RDC)**

Professor Das presented a critical agenda before the council for approval, focusing on the adoption of a series of Research Policies designed to enhance the research landscape at GCU. These policies, meticulously drafted, have been tabled for ratification by the Board, signifying their pivotal role in shaping the institution's research framework. The proposed policies encompass diverse areas crucial for fostering an environment conducive to innovative research pursuits. They include the **University Research Policy**, aiming to delineate the strategic direction for research activities within the university, fostering a culture of academic exploration and discovery. Additionally, the **Innovation and Start-up Policy** seeks to cultivate an ecosystem that nurtures and supports entrepreneurial initiatives arising from novel research endeavors. The **Intellectual Property Rights Policy** is geared towards providing clear guidelines on ownership and safeguarding of intellectual properties emanating from research

endeavors. Moreover, the proposed **Policy for MOU and Research Collaboration** intends to facilitate collaborative efforts with external entities, fostering mutually beneficial partnerships. Lastly, the **Policy for Financial Support** aims to provide essential financial backing, incentivizing and supporting faculty members and students engaged in diverse research pursuits. These initiatives underscore the institution's commitment to fostering a robust research culture and innovation-driven environment, awaiting the council's approval for further progress and implementation.

Placed before the Board for ratification.

**Resolution: BOM.3/2023-12/09:**

**9.1:** Resolved to provisionally adopt the following Research Policies of GCU:

- University Research Policy
- Innovation and Start-up Policy
- Intellectual Property Rights Policy
- Policy for MOU and Research Collaboration
- Policy for Financial Support

**9.2:** Resolved to offer seed money for research, which may be granted on competitive criteria.

**Agenda BOM.3/2023-12/10: Any Other Matter**

**10.1 Internship Policy:**

Internship Policy of Girijananda Chowdhury University– as per UGC guidelines was placed before the Board for approval.

**Resolution: BOM.3/2023-12/10.1:**

Resolved to approve the internship policy of GCU. The decision establishes the framework for internships within the institution, supporting experiential learning opportunities for students.

**10.2: 1 year PG as per UGC credit policy:**

**Resolution: BOM.3/2023-12/10.2:**

Resolved to approve the one-year postgraduate program aligning with the UGC credit policy. The decision signifies the formal acknowledgment and acceptance of the program's compliance with the credit policy guidelines set forth by the UGC, ensuring the academic quality and standards of the offered one-year postgraduate course.

**10.3:** Increment Policy to be displayed on the website.

**10.4:** Tezpur campus students to be included in the various clubs of GCU. Dean, Student Affairs shall coordinate the same.

*The next meeting of the Board of Management will be conducted in \_\_\_\_\_ 2024.*

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

  
**Registrar**  
**Member Secretary**

  
**Vice-Chancellor**  
**Chairman**